



Wilbarston Parish Council (WPC)

Policy for allocation of allotments

This policy applies in relation to the Wilbarston allotments at Church Street and at Rushton Road.

- 1 Formal allocation of allotments shall only be done by WPC.
- 2 Allotments shall be let to parishioners of Wilbarston in preference to non-parishioners.
- 3 An application for an allotment may be made to Wilbarston Allotments Society and shall then be considered for resolution by WPC at its meeting following such application.
- 4 Where there is more than one application before a WPC meeting the applications shall be considered applying the following priorities:
 - a. firstly, applications by parishioners shall be considered before applications by non-parishioners regardless of the date/time on which the applications were made,
 - b. secondly, the applications of parishioners shall be considered in the order in which they have been received by WPC, and
 - c. thirdly, the applications of non-parishioners shall be considered in the order in which they have been received by WPC.
- 5 Allotments shall be let on a renewable annual tenancy.
- 6 At the time an allotment is let to a non-parishioner, the non-parishioner shall be informed that if WPC receives an application for an allotment from one or more parishioners, such that there is a waiting list of parishioners for allotments, WPC will serve notice on the allotment holder in accordance with the terms of the tenancy agreement (at least 12 months' notice expiring on 29 September in any year).
- 7 If an allotment holder leaves the Parish of Wilbarston they may retain their allotment unless or until there is a waiting list of parishioners, in which case WPC will serve notice on the allotment holder in accordance with the terms of the tenancy agreement (at least 12 months' notice expiring on 29 September in any year).
- 8 The maximum number of allotments to be held by any one household is one and a half.

Date adopted by Wilbarston Parish Council: 8 March 2017

Minute: 18/37.1

Readopted 10th June 2021 - Minute Reference 21/100