



Minutes of the Wilbarston Parish Council Meeting Held remotely on
Thursday 9th July 2020 at 7.30 pm via Zoom, meeting ID 831-2085-1817

Present:

Councillors: N Richards (Chair), A Smith, K Walkling, D James, R Willatts, A Dowling, T Kelly, R Willatts, L Dale, County Councillor A Matthews, Borough Councillor D Howes

Clerk: Becky Jones

Announcement

The Coronavirus Act 2020 received Royal Assent on 25 March 2020 and made provision for the Secretary of State to bring forward regulations on local authority meetings, including the ability to hold them virtually. The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 came into force on 4 April and allow parish and town councils to meet virtually on a platform such as Zoom.

Minute No.		ACTION
20/494	Apologies received – Cllr D James RESOLVED: The apologies were accepted	
20/495	Declarations of Interest by Councillors – Cllr Smith Item 20/504 b expense claim, Cllr Walkling Item 20/505 b planning application KET/2020/0401	
20/496	Resolution to approve and sign minutes of the meeting of the Parish Council held on 11th June 2020 – RESOLVED: The minutes were signed by the Chairman as a correct record of the meeting	
20/497	Representations from Members of the Public – A member of the public spoke on behalf of residents on item 20/505a - KET/2020/0347 - 24 Barlows Lane, Wilbarston – Full Application – Demolition of 1 no. dwelling and creation of 2 no. dwellings with parking for up to 6 no. cars, opposing the applications. Comments are reflected in the council's discussion and the submission to be made in response to the applications. Residents have already submitted views to KBC planning authority. The council is asked to object the application	
	The Council AGREED to bring forward agenda item 20/505 b (Brought forward on agenda whilst members of public present to observe)	
20/505	Planning Applications – Consider response to any planning consultations received:	
20/505 a	KET/2020/0347 – 24 Barlows Lane, Wilbarston – Full Application – Demolition of outbuildings and single storey rear extension. Erection of 1 no. dwelling plus single storey side and two storey rear extensions to no. 24 RESOLVED: Wilbarston Parish Council objected to both elements of KET/2020/0347 on the following grounds; New Dwelling The Wilbarston Parish Plan, adopted in 2010 and updated in 2015, states that	Clerk

Chairman's signature:

Date:

	<p>all proposals should be considered on merit but presumes against garden developments.</p> <p>Too large for the site and sits at a height above street level which is not made clear by the elevations. There is insufficient separation from the neighbouring properties and both the privacy and light of 26 Barlows Lane will be adversely affected by the bulk of the dwelling, the proximity of the front door to the boundary and the window in that elevation.</p> <p>Extension to Existing Dwelling The proposed increase in size is excessive for the plot, which sits higher above street level than the elevations suggest. Proposed new windows will overlook existing properties and gardens so affecting privacy.</p> <p>General The combined removals from the old stone wall at the front of the property will effectively remove its presence in this conservation area.</p> <p>Together the proposals will add 4 more vehicles plus other service and delivery vehicle movements for one additional property to Barlows Lane which is twisting, in some places only one vehicle in width, and has difficult access at both ends. The council suggests that Northamptonshire Highways should be asked to comment on this if they have not already done so.</p>	
20/505 b	<p>KET/2020/0413 – 10 School Lane, Wilbarston – Application for Listed Building Consent: Porch to front elevation. Install 2no. roof lights into outbuilding with door modifications, ceiling raise and insulated dry lining</p> <p>RESOLVED: It was AGREED that the council supports the application</p>	Clerk
20/505 c	<p>KET/2020/0401 – 28 Queens Road, Wilbarston – Full Application – Change of use from garage to dog grooming salon</p> <p>RESOLVED: It was AGREED that the council supports the application</p>	Clerk
20/498	<p>Covid-19:</p>	
20/498 a	<p>To consider any possible actions in response to current guidelines - none</p>	
20/498 b	<p>To consider whether an extraordinary meeting of the council needs to be called in August</p> <p>RESOLVED: It was AGREED the chair would call an extraordinary meeting of the council</p>	NR/Clerk
20/498 c	<p>To consider the return of face to face meetings of the council Remote meetings still advised RESOLVED: That the council await further advice</p>	

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20/499	<p>To consider and resolve further maintenance requirements for the village green</p> <p>The council to encourage voluntary help, little and often, for the general gardening upkeep of the village green</p> <p>It was proposed that coffee and cakes would be provided to volunteers after the event</p> <p>Council to compile a plan of what needs doing</p> <p>RESOLVED: A budget of £50 per event was AGREED to cover the cost for drinks and cakes to be provided to the volunteers from the already planned expenditure</p> <p>Cllr Richards – to liaise with the Village Shop</p>	NR
20/500	<p>Discuss and resolve the format for future issues of The Chronicle</p> <p>It was AGREED to retain the current format of The Chronicle but make it more prominent on the website</p>	Clerk
20/501	<p>To discuss and agree action for the Northants ACRE “Celebrating Northamptonshire’s Covid-19 Community Champions” project – deadline 31st August 2020</p> <p>Cllr Richards to contact key members of the community</p>	NR
20/502	<p>To consider the resumption date of the Welland Wanderer bus service</p> <p>The resumption date of 4th August was AGREED</p> <p>The council was asked to confirm its contribution of £700 to the Welland Wanderer fund noting that Kettering Borough Council agreed to match fund Corby Borough Councils contribution of £2660 to this year’s bus service</p> <p>RESOLVED: to confirm Wilbarston Parish Councils contribution of £700 in the Welland Wander fund</p> <p>Each of the ten parishes is being asked to put forward its views on the above Resumption of the service to be well advertised</p>	NR ALL
20/503	<p>To consider asking for improved road signs and a 40mph speed limit sign between Stoke Albany and Wilbarston to increase the road safety between the villages</p> <p>The council considered a package of immediate short-term solutions desirable in the absence of footpath being possible due to cost implications etc. Discussed were areas of poor maintenance on an existing footpath which if maintained would help with road safety, a series of refuges along the road between Stoke Albany and Wilbarston, improved road signs - bigger and brighter signs at both ends of the road, notices aimed at drivers to be aware of pedestrians and entrances to fields be improved</p> <p>Cllr Matthews to liaise with Northamptonshire County Council to seek action on the package of recommendations</p>	AM
20/504	<p>Finance:</p>	
20/504 a	<p>To receive the finance report, bank statements & reconciliation for June</p> <p>Reports received</p> <p>Receipts:</p>	

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Date:

Paid into Current A/C	Amount	Received from	Reason for Payment
3/6/20	£10.00	Braybrooke	VAS Sign contribution
3/6/20	£10.00	Transfer from Wanderer account	Brampton Ash VAS sign contribution
11/6/20	£211.56	HMRC	VAT Return
Welland Wanderer	Amount	Received from	Reason for Payment
1/6/20	£800.00	£700 Wilbo/£100 Rockingham PC	Welland Wanderer contribution

Monthly Bank Reconciliation – Current Account Balance £20,604.71 Welland Wanderer Account Balance £3,745.72 Reserve Account Balance £4,751.50

Bank Statement & Bank Reconciliation 30th June 2020

Bank Accounts	Unity Trust Current A/C	Welland Wanderer A/C	Unity Trust Reserve A/c	Bank Rec Balance per Statement U/p Cheques	30-Jun-20
Balance 1 Apr 19 per statement	£11,607.00	£0.00	£4,756.24	£19,525.55	
Outstanding Receipt Reconciled balance 1 Apr 19	£11,607.00	£3,355.72	£4,751.50		
Receipts	£12,413.16	£1,190.00	£4.74		
Payments	£4,494.61	£28.00			
U/p Cheques					
Transfer Current to Reserve a/c					
Closing Balance	£19,525.55	£4,517.72	£4,756.24		
				Reconciled Balance	£19,525.55

20/504 b

To consider and approve the accounts for payment Accounts for Payment:

Cheque No.	Amount	Payee	Reason for Payment	Statutory Power
Standing Order	£269.62	Clerk	Salary July 2020	s.112 LGA 1972
Internet Banking	£32.42	Clerk	Expenses June 2020	s.111 LGA 1972
As above	£12.60	CLlr Andrew Smith	Expenses (Mileage to install VAS sign)	s.111 LGA 1972

Chairman's signature:

Date:

	LGA = Local Government Act RESOLVED: The above payments were AGREED	
20/504 c	To set a date for a finance group meeting to consider the Quarter 1 analysis Clerk to prepare the Quarter 1 analysis w/c 13 th July Cllr Richards to arrange a date with the finance group	Clerk NR
20/506	To receive a report from the clerk to update members on existing council business Report received see Appendix A	
20/507	Date of the next Meeting: The meeting will be held on Thursday 13 th August 2020 at 7.30pm remotely via Zoom unless restrictions for all gatherings have been lifted by the Government	
	Meeting Closed: 9.00pm	

Chairman's signature:

Date:

Appendix A

Report on existing council business

Welland Wanderer

Enquiries have started to be received as to when the service will resume. I'm seeking input from all parishes but at the moment the suggested date is Tuesday 4 August. Social distancing has already been reduced so there is probably scope to run the vehicle at 50% capacity and by then shielding will have finished so potential users will be free to make their own judgements on travelling.

We have the £3900 raised from the parishes and NCC have confirmed availability of matching funds, so we have the £7800 originally budgeted for the year. In addition KBC are considering at their meeting this week a recommendation to match the £2660 which has been offered by Corby BC subject to such a match.

It is a registered bus service and it should run unless there is good reason for it not to. A temporary suspension was obtained from the end of March, initially for three months, but the sector is now coming back to life, at least in terms of services offered.

To the nearest £ the service costs £160 per trip. Previously we were recouping around £85 per trip from fares and concessions so our 'pot' had to subsidise £75, ie £150 per week.

Clearly even without restricted capacity the numbers will be well down on previously when we resume and we probably have to accept that the service will require a significantly higher subsidy and may even be almost empty until some sort of new pattern is established.

Fortunately because we have not incurred expenditure in April - July we do have scope to do this.

A fairly optimistic suggestion might be that usage in the first few months will average half of that previously seen, so our fares and concessions will raise only £40 per trip, requiring subsidy of £120, or £240 per week. That would require £8160 to see us through to the end of March.

Unfortunately nationally reported statistics, backed up by observations at the county council, suggest that bus usage is currently running at 25% of pre-lock down levels. If that holds true for us we will receive only £20 from usage per trip, meaning subsidy of £140, or £280 per week. That would require £8960 to end March which is beyond our existing resources.

In year one the contribution from Corby BC was bridged by the parishes and subsequently refunded to them. In the current year the parishes have made their contributions, usually by precepting, on the basis that no refund could be expected - at that time neither borough council had made an offer. If the parishes agree to leave their contributions intact the additional funds from the boroughs will allow a great deal of freedom to run almost empty buses initially to try to judge future demand.

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Our two decisions on Thursday will be whether to support resumption on 4 August and whether to leave our contribution of £700 in the pot this year regardless of any previously unexpected receipts from Corby BC and/or Kettering BC.

Although we take the lead in this operation each of the ten parishes is being asked to put forward its views. If there is a clear consensus we can proceed accordingly, if not a Zoom meeting of representatives will need to be arranged.

Tennis Courts

The tennis nets are up with signage as agreed. As yet they are intact although there is evidence that cyclists may have been on the court. The gel container had been removed and left nearly empty on the grass outside - not clear whether or not it had been used legitimately.

Recycling Bins in Village Hall Car Park

KBC declined to leave these in situ with warning notices as they had generally been contaminated even before lockdown.

Local Government Re-organisation

The note issued by NCALC of Key Issues for Parish and Town Councils and recently circulated is more factual than public comments to date from the new Shadow Executive Committees and is well worth reading to get a feel for the issues.

VAS Sign

The VAS sign was moved to Brampton Ash from Weston by Welland on 1st July

Planning Application to be considered at this meeting:

KET/2020/0347 – 24 Barlows Lane, Wilbarston – Full Application – Demolition of outbuildings and single storey rear extension. Erection of 1 no. dwelling plus single storey side and two storey rear extensions to no. 24

KET/2020/0413 – 10 School Lane, Wilbarston – Application for Listed Building Consent: Porch to front elevation. Install 2no. roof lights into outbuilding with door modifications, ceiling raise and insulated dry lining

KET/2020/0401 – 28 Queens Road, Wilbarston – Full Application – Change of use from garage to dog grooming salon

Solar Powered Irrigation

Work has been held up due to illness

Chairman's signature:

Date:

Appendix B



Wilbarston Village Hall Management Committee
Minutes of the Online Meeting held on
Thursday 2nd July 2020

DUE TO THE OUTBREAK OF THE CORONA VIRUS THE MAY COMMITTEE MEETING WAS CONDUCTED ONLINE WITH COMMITTEE MEMBERS PARTICIPATING FROM HOME VIA EMAIL

Online Presence: Mike Doyle, Georgina Royle, John Hooper, June Pocock, Barrie Leadbeater, Serena Mallovs. Moira Loake, Tony Huxley, Ray Kemp

Apologies:**Minutes of Last Meeting**

There was no online objection to passing the minutes from the June meeting as a true and correct record.

Matters arising from the previous meeting

Folgate fire safety – Work on upgrading scheduled to start 2nd July

Village of the year – SM to continue monitoring

Master plan for table/chair storage – KL has developed a storage plan and it is posted at the storage cupboards

Kitchen Blind – MD has ordered vertical blind for kitchen (colour grey) at £90 fitted. Discussed with RK who agrees is a good deal. MD suggests payment to come out of grant aid fund as it is part of the kitchen refurbishment.

Bar stock – Stock disposal sale on 13th June was success. Most of stock sold on the day and TH took the remainder on Sunday! Thanks to BL, SM, KL, RK, for helping on the day

Use of Lounge – JH's proposal deferred until crisis over

Tribute to LD – Postponed until after crisis

World Pay – Card reader worked well on the day of bar stock disposal

Treasurer's Report.

Income. We had no income from bookings. £428.50 from beer stock sales. Refunds for 3 bookings £178. Net income £250.50

Expenditure. Off sales licence £21. Water rates - £48.33. Gas - £103.26. Rep & maintenance - £209.84. Wages – 417. Total of £778.43 Net Loss = £548.93

Balance sheet.

Debtors - Desborough Football Club - £45. Reminder sent but still outstanding. MD to follow up.
 Fund raising A/C still £809.02 MHBS: £2714.43 Petty Cash: £99.55 Float: £450 Current A/C : £20235.41
 Thanks to JP for dealing with the ongoing problem of the utilities overestimating our usage during this dormant period.

Bar Report.

The sale of stock on the 13 June went very well & receipts were as outlined in the Treasurers Report. We have 12 cans of Guinness & 18 Budweiser's left. Apart from that, we only have 8 Doom Bar, 6 Inclined Plane & 6 Magners left in stock, all of which have a Jan 2021 use by date.

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Correspondence

Detailed information received from ACRE about preparations for reopening village halls. MD met with KL and had detailed discussions about measures planned an outline strategy. First step is to contact all regular users of the hall and seek their intentions – are they returning and when. Once feedback received, then we can decide about when to reopen. KL will coordinate giving full details and guidance about social distancing, cleanliness etc. MD/KL meeting again on 2nd July to review situation in light of reduction from 2metre to 1metre+ social distancing by government

Hall Maintenance.

New wireless bar alarm fitted by Scan Alarms – we now conform to modern standards. Cost £450

Upgrade to fire alarm planned for 2nd and 3rd July. We are now fully compliant. Cost £1,056

Last 3 external emergency lights replaced. All emergency lighting is now modern LED design and functioning. Cost £132

WPC Village bins in car park have been permanently removed because they were being abused by fly tipping etc. Possible risk therefore to our bins? Have asked KBC to replace vulnerable lock on our general waste bin to prevent fly tipping, they are investigating.

Now that essential work has been carried out to maintain required security and safety standards, propose that all non-essential work and spend to be curtailed until hall returns to normal and is generating income.

KL will remain on one month rolling furlough from July in line with national guidelines. He will start maintaining hourly time sheet from 1st July as his efforts will now be required as we move towards reopening hall for various preparations and planned maintenance tasks. If the hourly sheet total payments exceed the current furlough payment (unlikely before September/October) he can claim the higher amount. Decisions gradually removing him from furlough will be kept under review.

WVH building and contents insurance: Current 3-year deal expires end of August. MD to start getting quotations for best future deal. Will progress in July

AOB –

The committee welcomed Tommy Kelly as the new Parish Council representative onto the village hall committee.

It was suggested that we keep the decision about how the August meeting will be run until nearer the time?

Date of Next Meeting – Thursday 6th August 2020

Attendance apologies received from TH, SM for the August meeting.

Signed:

Date: