

Minutes of the Wilbarston Parish Council Meeting Held on
Thursday 9th January 2020 at 7.30 pm in the Village Hall



Present:

Councillors: N Richards (Chair), L Dale, R Willatts, K Walkling, D James, Cllr A Smith

Clerk: Becky Jones

Minute No.		ACTION
20/401	Apologies received – Cllr S Dalton, Borough Cllr D Howes RESOLVED: The apologies were accepted	
20/402	Declarations of Interest by Councillors – none	
20/403	Resolution to approve and sign minutes of the meeting of the Parish Council held on 12th December 2019 – RESOLVED: The minutes were signed by the Chairman as a correct record of the meeting	
20/404	Representations from Members of the Public – The Parish Council spoke to members of the public about item 20/405 f to clarify the position regarding the notice of landowner's deposit – Rockingham Castle Estate	
20/405	Matters from previous meeting, to receive updates and determine future actions on the following;	
20/405 a	19/387 a December 19 – Development of a good neighbour scheme and emergency planning Cllr James gave an update on the progress of the good neighbour scheme; Northants ACRE contacted with regards to funding, contact made with insurance companies	DJ
20/405 b	19/387 c December 19 - Solar powered irrigation at the parish allotments Item to be discussed again in February after the scheduled budget review	Clerk
20/405 c	19/387 d December – maintenance work of the village green It was proposed that the village bench be cleaned up so that parishioners can use it and a section of fencing be repainted RESOLVED: A budget of £100 was agreed for the work	AS
20/405 d	19/387 e December – works required for entry into the best village competition Cllr Richards gave an update	
20/405 e	19/387 f December – Asset of Community Value status of The Fox Application to be submitted before the end of January	AS/KW/NR
20/405 f	19/395 December – Notice of landowner's deposit under the Highways Act 1980 & Commons Act 2006 – Rockingham Castle Estate	

Chairman's signature:

Date:

20/405 g	Item taken under 20/404 above 19/398 December – Playing field inspection – possible repairs required Repair of the small area of the multiple climbing frame woodwork is scheduled to be carried out by Kettering Borough Council																																													
20/406	To consider and agree action regarding the future of the pilot bus service between Market Harborough and Corby beyond March 2020 Cllr Richards gave an update on the future of the pilot bus services. Most parishes have confirmed their financial backing to continue the service for a further year, final confirmation from remaining parishes to be obtained	NR																																												
20/407	To receive a report on the Village Hall Management Committee meeting Report received (see Appendix A)																																													
20/408	To note any developments regarding Local Government Reorganisation and consider any appropriate action No further update. Cllr Richards to re-approach MP Philip Hollobone	NR																																												
20/409	To discuss and agree action with regards to the siting of two new lamppost columns requiring landowners' consent RESOLVED: the siting of two new lamppost columns as proposed by Kettering Borough Council was AGREED																																													
20/409 20/409 a	<p>Finance: To receive the Finance Report, Bank Statements & Bank Reconciliation for December: reports received</p> <p>Receipts: none</p> <p>Monthly Bank Reconciliation – Current Account Balance £12,851.24 Welland Wanderer Account Balance £1,335.82 Reserve Account Balance £4,746.77</p> <p>Bank Statement & Bank Reconciliation 31st December 2019</p> <table border="1" data-bbox="263 1310 933 1848"> <thead> <tr> <th></th> <th>Unity Trust</th> <th>Welland</th> <th>Unity Trust</th> </tr> </thead> <tbody> <tr> <td>Bank Accounts</td> <td>Current A/C</td> <td>Wanderer A/C</td> <td>Reserve A/c</td> </tr> <tr> <td>Balance 1 Apr 19 per statement</td> <td>£5,060.02</td> <td>£0.00</td> <td>£4,746.77</td> </tr> <tr> <td>Outstanding Receipt Reconciled balance 1 Apr 19</td> <td>£5,060.02</td> <td>£4,267.70</td> <td>£4,732.49</td> </tr> <tr> <td>Receipts</td> <td>£13,977.02</td> <td>£3,900.00</td> <td>£14.28</td> </tr> <tr> <td>Payments</td> <td>£6,169.80</td> <td>£6,831.88</td> <td></td> </tr> <tr> <td>U/p Cheques</td> <td>36.00</td> <td></td> <td></td> </tr> <tr> <td>Transfer Current to Reserve a/c</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Closing Balance</td> <td>£12,851.24</td> <td>£1,335.82</td> <td>£4,741.99</td> </tr> </tbody> </table> <table border="1" data-bbox="941 1377 1292 1904"> <thead> <tr> <th>Bank Reconciliation</th> <th>31-Dec-19</th> </tr> </thead> <tbody> <tr> <td>Balance per Statement</td> <td>£12,851.24</td> </tr> <tr> <td>U/p Cheques</td> <td></td> </tr> <tr> <td>Reconciled Balance</td> <td>£12,851.24</td> </tr> </tbody> </table>		Unity Trust	Welland	Unity Trust	Bank Accounts	Current A/C	Wanderer A/C	Reserve A/c	Balance 1 Apr 19 per statement	£5,060.02	£0.00	£4,746.77	Outstanding Receipt Reconciled balance 1 Apr 19	£5,060.02	£4,267.70	£4,732.49	Receipts	£13,977.02	£3,900.00	£14.28	Payments	£6,169.80	£6,831.88		U/p Cheques	36.00			Transfer Current to Reserve a/c				Closing Balance	£12,851.24	£1,335.82	£4,741.99	Bank Reconciliation	31-Dec-19	Balance per Statement	£12,851.24	U/p Cheques		Reconciled Balance	£12,851.24	
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Chairman's signature:

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20/409 b	<p>To consider and approve the accounts for payment:</p> <table border="1" data-bbox="263 268 1295 896"> <thead> <tr> <th data-bbox="263 268 379 358">Cheque No.</th> <th data-bbox="379 268 513 358">Amount</th> <th data-bbox="513 268 667 358">Payee</th> <th data-bbox="667 268 1066 358">Reason for Payment</th> <th data-bbox="1066 268 1295 358">Statutory Power</th> </tr> </thead> <tbody> <tr> <td data-bbox="263 358 379 414">300460</td> <td data-bbox="379 358 513 414">£269.62</td> <td data-bbox="513 358 667 414">Clerk</td> <td data-bbox="667 358 1066 414">Salary January 2019</td> <td data-bbox="1066 358 1295 414">s.112 LGA 1972</td> </tr> <tr> <td data-bbox="263 414 379 470">300461</td> <td data-bbox="379 414 513 470">£49.70</td> <td data-bbox="513 414 667 470">Clerk</td> <td data-bbox="667 414 1066 470">Expenses December 2019</td> <td data-bbox="1066 414 1295 470">s.111 LGA 1972</td> </tr> <tr> <td data-bbox="263 470 379 593">300462</td> <td data-bbox="379 470 513 593">£18.00</td> <td data-bbox="513 470 667 593">Wilbarston Village Hall</td> <td data-bbox="667 470 1066 593">Room Hire • Parish Council meeting 12th December 19</td> <td data-bbox="1066 470 1295 593">s.111 LGA 1972</td> </tr> <tr> <td data-bbox="263 593 379 683">300463</td> <td data-bbox="379 593 513 683">£18.86</td> <td data-bbox="513 593 667 683">Cllr Smith</td> <td data-bbox="667 593 1066 683">Bus Shelter Guttering Repair</td> <td data-bbox="1066 593 1295 683">LG Misc Provisions Act 1953 s 4</td> </tr> <tr> <td data-bbox="263 683 379 772">300464</td> <td data-bbox="379 683 513 772">£37.00</td> <td data-bbox="513 683 667 772">Cllr David James</td> <td data-bbox="667 683 1066 772">Framing of Remembrance Plaque</td> <td data-bbox="1066 683 1295 772">GPC</td> </tr> <tr> <td data-bbox="263 772 379 896">300465</td> <td data-bbox="379 772 513 896">£112.35</td> <td data-bbox="513 772 667 896">Parish Magazine Printing</td> <td data-bbox="667 772 1066 896">Chronicle Newsletter</td> <td data-bbox="1066 772 1295 896">s.42 LGA 1942</td> </tr> </tbody> </table> <p data-bbox="263 929 1295 1041">RESOLVED: That the next payment to Lawson's of Corby can be signed ahead of the February meeting by two authorised signatories on receipt of invoice providing it is no more than £350.00</p> <p data-bbox="263 1086 1295 1131">RESOLVED: The above payments were agreed</p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power	300460	£269.62	Clerk	Salary January 2019	s.112 LGA 1972	300461	£49.70	Clerk	Expenses December 2019	s.111 LGA 1972	300462	£18.00	Wilbarston Village Hall	Room Hire • Parish Council meeting 12th December 19	s.111 LGA 1972	300463	£18.86	Cllr Smith	Bus Shelter Guttering Repair	LG Misc Provisions Act 1953 s 4	300464	£37.00	Cllr David James	Framing of Remembrance Plaque	GPC	300465	£112.35	Parish Magazine Printing	Chronicle Newsletter	s.42 LGA 1942	
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20/409 c	To set a date for the finance group to review the Quarter 3 financial analysis Finance advisory group to meet on Wednesday 22 nd January, 7pm																																				
20/410	<p>Planning Applications – Consider response to any planning consultations received;</p> <p>Clerk to request an extension for the Site-Specific Part 2 Local Plan</p>	Clerk																																			
20/410 b	To receive and notes the Planning Report for December Report received (see Appendix B)																																				
20/411	<p>To receive and note the monthly playing field inspection report and consider action in response to any proposals</p> <p>Report received. Cllr Willatts to carry out the next inspection</p>	RW																																			
20/412	<p>To receive the weekly defibrillator/telephone kiosk inspection report and consider action in response to any proposals</p> <p>Report received. No issues</p>																																				
20/413	<p>Date of the next Meeting:</p> <p>The meeting will be held on Thursday 13th February 2020 at 7.30pm in the Village Hall</p>																																				
	Meeting Closed: 8.57pm																																				

Chairman's signature:

Date:

Appendix A



**Wilbarston Village Hall Management Committee
Minutes of Meeting held on Tuesday 7th January 2020**

Present: Mike Doyle, Georgina Royle, June Pocock, Lawrence Dale, Moira Loake, Tony Huxley, Serena Mallows.

Apologies: Barrie Leadbeater, John Hooper.

Minutes of Last Meeting

The minutes were agreed as a true and correct record.

Proposed: Lawrence Dale Seconded: Serena Mallows.

Mike Doyle wished the committee members a very Happy New Year and thanked everyone for their hard work and commitment in 2019.

Matters arising from the previous meeting

- **Kitchen Refurbishment.** Update
 - Flooring under way. Due to be completed by weekend.
 - Painting stage 1 complete. Touch up after units have been secured in place.
 - The third stage payment has been paid. There will be a financial update for final payment. We are still within our target budget.
 - Non-VAT traders have been paid directly. Carpenter and plasterer have invoiced the VH treasurer and cheques issued.
 - GR has purchased crockery from Ikea. Many thanks to Geoff Royle for his time and support.
 - Paperwork for recycling bin contract has been submitted to KBC.

- **Remembrance plaque.** To be positioned in front entrance of VH. To the right of main door.
- **Grand opening party.** MD proposed we cancel a kitchen launch party. LD proposed we run induction sessions for hall users to become familiar with new procedures.
- **Bar Till problems** – JP and KL are in the process of rebooting the machine. Intend to remove the 'sleep mode' if possible.
- **Live streaming.** MD to check with Acre, but meeting licencing regulations and any subsequent costs must be the responsibility of the band independently of VH.
- **Folgate fire safety** quoted £1,068 including VAT for the work needed in VH to make is compliant with the new regulations. MD to try for grant funding.
- **Lottery bid.** Still pending

Treasurer's Report. Hall lettings were down in December as expected to £646. Bar takings high due to several parties - £1,701. Bar restock of £825. £10 donation for kitchen water boiler. Debtors account shows £818 - No issues. MD and JP to check the excessive new Direct Debit contract for VH electricity. £1,003 seems very high for our predicted usage and there must be an error.

Our annual accounts, produced by Richard Brown, are now available online. MD to send a copy to clerk of Wilbarston Parish Council. We have £7,520.30 in fund raising account - Kitchen grant funding. £15,370 in our

Chairman's signature:

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current account and £2,714 in MH BS account.

Bar Report. BL absent. MD reported that the bar area has had a makeover. Kitchen fridge relocated in bar storage area. New shelving, new work surfaces, new flooring, new taps. Glass washer has been sent for a refurb and service. The main bar will have a new work top to match the kitchen. BL to restock the bar for Wild Willy and organise staff for the party on 1st February and Wild Willy on 8th. TH and ML volunteered to keep bar restocked during evening and collect glasses etc. It was felt necessary for BL to employ one experienced Bar staff for WW night as this likely to be exceptionally busy.

Social Committee Report . Advertising for Wild Willy in full swing. Thanks to Ray Kemp for displaying posters. Evening Telegraph contacted. TH to promote the gig live on Harborough FM and use the 'booster' on FB. Village neighbour app to be used. Lounge and lounge bar to be made available from 7pm. Both tills will be required. Main hall will have tables at the side for drinks. No seating. Set up at 6.30. Tickets available online, at post office or on the door. MD/TH confirmed a 80/20 split for ticket sales as previous. (20% to VH plus bar takings) Wild Willy to have the money from the online ticket sales, VH would make up the difference from cash on the night as required. GR to provide sandwiches for 10 people plus tea and coffee.

A request to see if 'One over eight' might be available to play on April 18th 2020. TH to check availability.

Correspondence. Application to KBC for business rates relief in progress. Stanion VH requested information about appointing a VH manager. MD and KL to support their request.

Hall Maintenance. All item covered in previous sections of the minutes.

AOB

Old China. TH to investigate relocating old china and cutlery no longer required.

Village of the year. SM reported that a meeting is planned in January. Representatives from the School, Church, Post office, Village hall and Parish Council all in place. Final submission due at the end of February.

Bank deposits. JP requested support in the banking procedures during her recuperation from hip operation. ML and GR volunteered to help on request.

Apologies in advance from JP and SM for missing February meeting.

Apologies in advance from GR for missing the March meeting.

- **Date of Next Meeting** - Tuesday 6th February 2020 **7.30pm**

Signed:

Date:

Appendix B

PLANNING REPORT WILBARSTON PARISH COUNCIL – 9th January 2020

Planning Application to be considered at this meeting:

Planning Application considered at the 12th December meeting:

Kettering Borough Council has approved permission for the following applications:

KET/2019/0708 - Mr Symonds - 1 Barlows Lane, Wilbarston - Full Application: Single storey rear extension. **RESOLVED:** Wilbarston Parish Council supports the application

Chairman's signature:

Date: