



Minutes of the Wilbarston Parish Council Meeting Held remotely on
Thursday 8th October 2020 at 7.30 pm via Zoom, meeting ID 831-2085-1817

Councillors Present:

N Richards (Chair), A Smith, D James, R Willatts, T Kelly, A Dowling, County Cllr A Matthews,
 Borough Cllr D Howes

Clerk: Becky Jones

Announcement

The Coronavirus Act 2020 received Royal Assent on 25 March 2020 and made provision for the Secretary of State to bring forward regulations on local authority meetings, including the ability to hold them virtually. The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 came into force on 4 April and allow parish and town councils to meet virtually on a platform such as Zoom.

Minute No.		ACTION
20/533	Apologies received – Cllr L Dale RESOLVED: The apologies were accepted	
20/534	Declarations of Interest by Councillors – Cllr Smith Item 20/544 b expense claim	
20/535	Resolution to approve and sign minutes of the meeting of the Parish Council held on 10th September 2020 – 20/527 - no of councillors was amended to 5 RESOLVED: The minutes were amended and signed by the Chairman as a correct record of the meeting	
20/536	Representations from Members of the Public – Cllr David Howes spoke about the compulsory purchase order (made by Kettering Borough Council) for the purchase of land near the Pastures, for a further travellers site A member of the public spoke on behalf of 20/540	
	The Council RESOLVED to take item 20/540 next	
20/540	To consider an email from a resident regarding the idea/encouragement of planting wildflowers in the parishes open spaces and resident's gardens Cllr Dowling to form a working group with volunteers from the parish for the planting of wildflowers Working group to liaise with Kettering Borough Council's Street Scene team for support with this project	AD
20/537	Covid-19: To consider any possible actions in response to current guidelines Cllr James gave an update on the Good Neighbours Scheme	
20/538	To receive an update and consider any necessary action with regards to improvements to road safety on the road between Stoke Albany and Wilbarston Northamptonshire Highways have placed the order for the signage It was reported that the traffic light system would cost in the region of 120K not to mention the ongoing maintenance	

Chairman's signature:

Date:

	It was understood that Northamptonshire Highways view was that the traffic light system would probably benefit only a select amount of pedestrians and cyclists, drivers may speed up to get through the lights and there is likelihood of the lights being ignored at night. Furthermore, the proximity of the road to the school could result in traffic congestion at school drop off and collection times													
20/539	To consider the request from a student who would like to volunteer litter pick to complete the volunteering section of the Duke of Edinburgh award RESOLVED: The voluntary litter picking in the parish was AGREED Cllr T Kelly to liaise with the student and Kettering Borough Council who can provide the necessary materials	TK												
20/541 20/541 a	Local Government Reorganisation: Review and agree a course of action for the services and assets provided and maintained by Kettering Borough Council that may need to be managed by Wilbarston Parish Council Members of the finance working party to meet and consider what services and assets may need to be managed by Wilbarston Parish Council going forward	NR/AS/KW												
20/541 b	To consider the response to the North Northamptonshire Shadow Executive's decision to require towns and parishes in Kettering to meet their May 2021 election expenses in full RESOLVED: Cllr Richards to write to Kettering Borough Council	NR												
20/542	To receive an update and to consider any action regarding the Welland Wanderer bus service Update received													
20/543	To consider the arrangements for use of the football pitch whilst Covid-19 restrictions are in force Customers can use the pitch at no cost to them while the changing room access is unavailable due to Covid-19 restrictions but usage does need to be agreed Cllr Richards to follow up with the Football Team that was given authorisation in error by Kettering Borough Council and to confirm they may continue as agreed until circumstances change.	NR												
20/544 20/544 a	Finance: To receive the finance report, bank statements & reconciliation for September. Reports received: Receipts:													
	<table border="1"> <thead> <tr> <th>Paid into Current A/C</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>12/9/20</td> <td>£15.00</td> <td>Transfer from Welland Wanderer to current account</td> <td>Duplicate transfer authorised in error (relating to the Braybrooke receipt)</td> </tr> <tr> <td>29/9/20</td> <td>£20.00</td> <td>Ian & Mandy Walsh</td> <td>Plot 8 Allotment rent</td> </tr> </tbody> </table>	Paid into Current A/C	Amount	Received from	Reason for Payment	12/9/20	£15.00	Transfer from Welland Wanderer to current account	Duplicate transfer authorised in error (relating to the Braybrooke receipt)	29/9/20	£20.00	Ian & Mandy Walsh	Plot 8 Allotment rent	
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Welland Wanderer	Amount	Received from	Reason for Payment
29/9/20	£15.00	Transfer from current account back to Welland Wanderer account	Duplicate transfer authorised in error (relating to the Braybrooke receipt)

Monthly Bank Reconciliation – Current Account Balance £18,528.01 Welland Wanderer Account Balance £8566.82 Reserve Account Balance £4,756.24

Bank Statement & Bank Reconciliation 30th September 2020

	Unity Trust Current A/C	Welland Wanderer A/C	Unity Trust Reserve A/c	Bank Reconciliation 30-Sep-20 Balance per Statement U/p Cheques £18,528.01
Bank Accounts				
Balance 1 Apr 19 per statement	£11,607.00	£0.00	£4,756.24	
Outstanding Receipt Reconciled balance 1 Apr 19	£11,607.00	£3,355.72	£4,751.50	
Receipts	£12,487.76	£6,540.00	£4.74	
Payments	£5,566.75	£1,328.90		
Closing Balance	£18,528.01	£8,566.82	£4,756.24	
				Reconciled Balance £18,528.01

20/544 b

To consider and approve the accounts for payment

Accounts for Payment:

Cheque No.	Amount	Payee	Reason for Payment	Statutory Power
SO	£276.93	Clerk	Salary October 2020	s.112 LGA 1972
IB	£27.50	Clerk	Expenses Sept/Oct 20	s.111 LGA 1972
IB	£5.40	Cllr Andrew Smith	Travel expenses for moving the VAS sign between villages	s.111 LGA 1972
IB	£66.00	NSALG (The National Allotments Society)	Annual Membership	s.143 LGA 1972
IB	£44.00	Northants CALC	Off to a flying start course for Cllr Dowling	s.111 LGA 1972
IB	£350.00	Rockingham Castle Estates	Annual Sundry Rent 01/10/20 – 30/09/21	Small Holding & Allotments Act 1908, s.23

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	Cheque	£60.00	The Poppy Appeal	Donation to Remembrance Sunday	s.137 LGA 1972		
	IB	£10.00	Cllr Andrew Smith	Plants for the Village Green	Countryside Act 1968		
	IB	£916.50	Lawson's of Corby	September Welland Wanderer charges	GPC		
20/544 c	<p>LGA = Local Government Act RESOLVED: The above payments were AGREED</p> <p>To receive the internal controls report for May - July 2020 Report received</p>						
20/529 d	<p>To set a date for the finance group to review the quarter 2 financial analysis Quarter 2 Analysis to be reviewed on Thursday 15th October</p>						
20/545	<p>Planning Applications – Consider response to any planning consultations received:</p>						
20/545 a	<p>KET/2020/0553 – 11 and 18 Dellacre Drive, Wilbarston – Full Application: Raise roof height of 2 no. semi-detached dwellings to create first floor, single storey front extension to No.18 and associated works RESOLVED: The council was unable to support this application for the following reason: There is little supply of relatively affordable first-time homes available in Wilbarston and this application reduces that supply even further.</p>						
20/545 b	<p>Consider and agree action on the Governments White Paper - Planning for the Future RESOLVED: Councillors NR, RW and AD to consider a response and reply to the consultation on behalf of the council. Cllr Smith expressed an interest in attending if he could manage it.</p>						NR/RW/ AD/AS
20/546	<p>To consider the need for a Neighbourhood Plan and agree any actions Council to discuss. Item to be considered again at the meeting in November</p>						ALL
20/531	<p>To receive a report from the clerk to update members on existing council business Report received see Appendix B</p>						
20/532	<p>Date of the next Meeting: The meeting will be held on Thursday 12th November 2020 at 7.30pm remotely via Zoom unless restrictions for all gatherings have been lifted by the Government</p>						
	<p>Meeting Closed: 9.18pm</p>						

Chairman's signature:

Date:

Appendix A



Wilbarston Village Hall Management Committee
Minutes of the Online Meeting held on Thursday 1st October
2020

DUE TO THE OUTBREAK OF THE CORONA VIRUS THE MAY COMMITTEE MEETING WAS CONDUCTED ONLINE WITH COMMITTEE MEMBERS PARTICIPATING FROM HOME VIA EMAIL

Online Presence: Mike Doyle, Georgina Royle, John Hooper, June Pocock, Barrie Leadbeater, Serena Mallows. Moira Loake, Tony Huxley, Ray Kemp

Apologies:**Minutes of Last Meeting :**

There was no online objection to passing the minutes from the September meeting as a true and correct record.

Matters arising from September meeting

Village of the year – SM to continue monitoring

Use of Lounge – JH's proposal deferred until crisis over

Waste bins – MD has contacted KBC ref replacement general waste bin – still being organised by KBC and we will get new bin when available.

AOB – Following MD's proposal, majority of committee members were happy to physically meet again with social distancing in place. However, following sudden upsurge in infections at end of September, a decision taken to continue with virtual meetings for the foreseeable future.

Treasurer's Report. The year-end has been reached and the accounts need to be audited. JP will contact Richard Brown and see how he wishes to carry out the procedure this year.

Lettings this month have picked up. Art classes have returned as has Pilates and Tai chi. In addition, kick boxing and Youth Brass, dog training, dancing and Keith's band have all booked the hall. Thankfully, the Hall all is being used every day again, albeit for an hour or two at any one time.

Income £669.00

Expenditure. Wages £602, Water £47.11, Cleaning supplies/maint £60.52 **£709.63**

Net loss £40.63

Total assets £21599.49

Balance Sheet: Fund raising A/c **£719.02.** MHBS: **£2714.43.**(Interest to be added) Float: **£450.** Petty Cash: **£43.40.** Current A/c: **£15984.20**

Bar Report. Nothing to report.

Correspondence. Yet more detailed information received from ACRE about reopening village halls. We are now at Issue 6!! We now have to arrange for contact details of all users to be recorded. Also, implement new QR recording system for NHS tracking app. MD and KL continue to meet regularly to review changes and measures required and have started to implement necessary changes. KL is in communication with all users to keep them fully briefed about their responsibilities.

MD queried ACRE membership certificate for 2020 not received – being sent out

Unsolicited letter received from Amazon about scheme for registered charities whereby supporters of WVH can register with AmazonSmile scheme to make purchases on normal terms and costs but Amazon will make donation 0.5% of cost to WVH. MD to discuss with Treasurer and investigate further.

Hall Maintenance.

Attempted break in to WVH - New door organised, for fitting 5th October. Door confirmed to meet all security standards.

Fire alarm system - 6 monthly system test organised for Friday 2nd October

Bikers - Lads on bikes have returned to use bike jump behind hall but only very occasionally.

Chairman's signature:

Date:

AOB

Just before we went into lockdown, we were trying to arrange a gift and presentation for Lawrence to mark his long service as a member of the management committee. Unfortunately this was not possible at the time and, as there is little likelihood of things improving in the near future, and given the time that has elapsed, MD proposes that we go ahead and see if we can find a "Covid secure way" to make a presentation to Lawrence. GR is happy to investigate with Libby. Lawrence is a keen gardener so Committee members are invited to make suggestions in this area for a suitable gift.

The online comments from TH and SM summed up the feelings of the committee. Special recognition given to MD and KL for their continuous hard work to keep the VH functioning in such challenging times. "Considering all that is going on I think we seem to be weathering the storm well, which is all credit to those keeping the hall Covid safe and crossing and dotting all the necessary T's and I's, especially Mike and Keith"

"It is heartening to see the hall once again providing a much needed opportunity for people to partake in their chosen hobbies and interests. I am sorry we could not meet face to face but agree it would be wrong at this time and these virtual meetings are effective and we get things done! Whilst there are the on-going costs of keeping on top of the ever changing Covid regulations, at least in doing so we are able to generate revenue with everyone's safety as a priority."

Date of Next Meeting – Thursday 5th November. Type of meeting to be confirmed.

Signed:

Date:

Appendix B**Parish Council Meeting 8 October 2020****Updates****Local Government Re-organisation**

Notes have been circulated following the two Q & A Sessions. The themes to date appear to be that attention is being focused on establishing the structure in a fully legal manner by the vesting date of 1 April 2021 and worrying about details of service delivery thereafter - on 1 April nothing will have changed from 31 March in terms of contact points, etc., all that will follow. The council tax harmonisation group, however, will have to have completed its work by then to allow the bills to go out, and this does not bode well for any link between council tax changes and changes in responsibility for service provision. This is borne out by the decision already taken that with immediate effect parish councils will have to meet their own election expenses, previously picked up in Kettering by the borough council.

NCALC AGM

This Zoom event was attended by 120 delegates, a similar number to recent 'actual' years. The theme was health services provision in the county, which will remain under one Director, based in North Northants with subsidiary structures in each of the unitary authorities. There was an interesting presentation about the new role of link workers, to be attached to various health centres and to be a link between GPs and the voluntary sector. Apparently 20% of time in medical consultations is spent discussing matters which will not require a medical response but will benefit from activities and services available in the community - the link worker will form the bridge.

School Conifers

We have heard nothing further about the possibility of Moulton College felling these trees as an educational exercise and I have advised the Chair of the School Governors, that this should not be seen as a likely or preferred option.

Chairman's signature:

Date:

Good Neighbours

The point of contact for the CARE scheme is on holiday at the moment but it does seem likely that he will continue to run the CARE scheme as a separate entity and in accordance with its own rules. The intention is that it and the Good Neighbours Scheme will act in partnership - if the latter receive a request for a medical lift they will first refer the request to CARE. Listening to the presentations at the NCALC AGM we are not the only parish which is having to dovetail a new Good Neighbour Scheme with existing voluntary activities.

Village Green

Under the leadership of SC a group of volunteers has transformed the village green in recent weeks. It is not clear how many have taken up the offer of free refreshments on the parish council when turning out.

Solar Powered Irrigation

Contractor had been diagnosed with long Covid, work is to commence in the next few weeks following a clean Covid-19 test result

Off to a flying start

Cllr A Dowling found the training very worthwhile

VAS Sign

The VAS sign has moved to Wilbarston. Ashley PC to receive early November

Planning

Kettering Borough Council withdrew the following application from the Planning Committee agenda of Tuesday, 6th October 2020:

KET/2020/0346 – 24 Barlows Lane, Wilbarston – Full Application: Demolition of outbuildings and single storey rear extension. Erection of 1 no. dwelling plus single storey side and two storey rear extensions to no. 24

Chairman’s signature:

Date: