



Minutes of the Wilbarston Parish Council Meeting Held on  
Thursday 14<sup>th</sup> November 2019 at 7.30 pm in the Village Hall

**Present:**

Councillors: N Richards (Chair), L Dale, R Willatts, K Walkling, A Smith, S Dalton, County Cllr A Matthews, Borough Cllr D Howes

**Clerk:** Becky Jones

Minute No.		ACTION
19/369	<b>Apologies received</b> – Cllr D James <b>RESOLVED:</b> The apologies were accepted	
19/370	<b>Declarations of Interest by Councillors</b> – none	
19/371	<b>Resolution to approve and sign minutes of the meeting of the Parish Council held on 10<sup>th</sup> October 2019 –</b> <b>RESOLVED:</b> The minutes were signed by the Chairman as a correct record of the meeting	
19/372	<b>Representations from Members of the Public –</b> County Cllr A Matthews spoke about the Welland Community VAS camera Borough Cllr D Howes spoke about the traveller encampment interim injunction	
19/373	<b>Matters from previous meeting, to receive updates and determine future actions on the following;</b>	
19/373 a	<b>19/354 a October 19 – Development of a good neighbour scheme and emergency planning</b> Cllr James absent. Cllr Richards to liaise with Cllr James to establish what progress can be made	NR/DJ
19/373 b	<b>19/354 c October 19 – Light pollution of the external light at the village hall and whether a light sensor/LED lighting is an option for any future maintenance plans</b> Cllr Dale reported that the Village Hall Management Committee have no future maintenance plans to change the external lighting	
19/373 c	<b>19/354 d October 19 – Amendment of the dates on the village commemorative bench to read 1914 – 1918</b> Plaque ordered, Cllr Smith to install	AS
19/373 d	<b>19/354 e October 19 - Solar powered irrigation at the parish allotments</b> Council would need to apply for funding. Cllr Richards to further investigate funding options via Awards for All. It was noted that Kettering Borough Council funds should be available via the Capital Community Fund and Capital Community Hall Fund, both funds open 1st April 2020	NR
19/373 e	<b>19/358 October – maintenance work of the village green</b>	

Chairman's signature: .....

Date: .....

<p><b>19/373 f</b></p> <p><b>19/373 g</b></p>	<p>New contractor had to be sourced. Meeting is to be arranged to brief the project for costings.</p> <p><b>19/359 October – works required for entry into the best village competition</b> A volunteer has come forward from the Village Hall Committee. Aim to have representatives from several demographic groups in the village</p> <p><b>19/360 October – Asset of Community Value status of The Fox</b> Cllr Walkling and Cllr Smith to prepare renewal application</p>	<p>KW/LD</p> <p>NR</p> <p>KW/AS</p>																																
<p><b>19/374</b></p>	<p><b>To consider and agree action regarding the future of the pilot bus service between Market Harborough and Corby beyond March 2020 including possible funding up to £700</b> <b>RESOLVED</b> Wilbarston Parish Council agree to precept up to £700 to continue the service beyond March 2020</p>																																	
<p><b>19/375</b></p>	<p><b>To receive a report on the Village Hall Management Committee meeting</b> Report received (see Appendix A)</p>																																	
<p><b>19/376</b></p>	<p><b>For discussion and feedback; Local Government Reorganisation and the Building Communities Prospectus which sets out a relationship between parish and town councils and the unitary councils</b> It was noted that the enabling legislation has not completed its path through parliament</p>																																	
<p><b>19/377</b></p>	<p><b>To consider the need to promote candidacy at the May 2020 elections and to determine how many existing councillors already know that they won't be seeking re-election</b> At least 3 councillors will not be seeking re-election in 2020</p>																																	
<p><b>19/378</b> <b>19/378 a</b></p>	<p><b>Finance:</b> <b>To receive the Finance Report, Bank Statements &amp; Bank Reconciliation for October:</b> reports received</p> <p><b>Receipts:</b></p> <table border="1" data-bbox="263 1323 1294 1935"> <thead> <tr> <th>Paid into Current A/C</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>2/10/19</td> <td>£20 / £20 / £20</td> <td>Beynon / Childs / Mountford</td> <td>Allotment Rent – Plot 16, 8, 21</td> </tr> <tr> <td>3/10/19</td> <td>£20 / £10</td> <td>Geekie / Broomfield</td> <td>Allotment Rent – Plot 5, 14a</td> </tr> <tr> <td>7/10/19</td> <td>£5</td> <td>Madams</td> <td>Allotment Rent – Plot 2 Rushton Road</td> </tr> <tr> <td>8/10/19</td> <td>£5/£30/£10</td> <td>Winn / Dalton / Smith</td> <td>Allotment Rent – Plot 1 Rushton Road, 18b, 4, 19b</td> </tr> <tr> <td>14/10/19</td> <td>£10 / £10</td> <td>Jones / Dowling</td> <td>Allotment Rent – Plot 20a, 18a</td> </tr> <tr> <td>16/10/19</td> <td>£90</td> <td>Various</td> <td>Allotment Rent – Plots 3, 6b, 7b, 11, 12a, 12b, 20b</td> </tr> <tr> <td>24/10/19</td> <td>£20</td> <td>Utterley</td> <td>Allotment Rent – Plot 10</td> </tr> </tbody> </table> <p><b>Monthly Bank Reconciliation – Current Account Balance £13,577.92 Welland</b></p>	Paid into Current A/C	Amount	Received from	Reason for Payment	2/10/19	£20 / £20 / £20	Beynon / Childs / Mountford	Allotment Rent – Plot 16, 8, 21	3/10/19	£20 / £10	Geekie / Broomfield	Allotment Rent – Plot 5, 14a	7/10/19	£5	Madams	Allotment Rent – Plot 2 Rushton Road	8/10/19	£5/£30/£10	Winn / Dalton / Smith	Allotment Rent – Plot 1 Rushton Road, 18b, 4, 19b	14/10/19	£10 / £10	Jones / Dowling	Allotment Rent – Plot 20a, 18a	16/10/19	£90	Various	Allotment Rent – Plots 3, 6b, 7b, 11, 12a, 12b, 20b	24/10/19	£20	Utterley	Allotment Rent – Plot 10	
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Chairman's signature: .....

Date: .....

Wanderer Account Balance **£3,479.26** Reserve Account Balance **£4,741.99**

**Bank Statement & Bank Reconciliation 31<sup>st</sup> October 2019**

	Unity Trust	Welland	Unity Trust	
<b>Bank Accounts</b>	<b>Current A/C</b>	<b>Wanderer A/C</b>	<b>Reserve A/c</b>	<b>Bank Reconciliation</b>
Balance 1 Apr 19 per statement	£5,060.02	£0.00	£4,741.99	31-Oct-19
Outstanding Receipt Reconciled balance 1 Apr 19	£5,060.02	£4,267.70	£4,732.49	<b>Balance per Statement</b>
Receipts	£13,977.02	£3,900.00	£9.50	<b>£13,577.92</b>
Payments	£5,459.12	£4,688.44		U/p Cheques
U/p Cheques Transfer Current to Reserve a/c				
Closing Balance	<b>£13,577.92</b>	<b>£3,479.26</b>	<b>£4,741.99</b>	Reconciled Balance
				<b>£13,577.92</b>

19/378 b

**To consider and approve the accounts for payment:**

Cheque No.	Amount	Payee	Reason for Payment	Statutory Power
300452	£269.62	Clerk	Salary November 2019	s.112 LGA 1972
300453	£10.15	Clerk	Expenses October 2019	s.111 LGA 1972
300454	£36.00	Wilbarston Village Hall	Room Hire • Parish Council meeting 10 <sup>th</sup> / 23 <sup>rd</sup> October 2019	s.111 LGA 1972
300452	£60.00	The Poppy Appeal	Donation to Remembrance Sunday	s.137 LGA 1972

Welland Wander Bank Account				
300022	£702.49	Lawson's of Corby October Payment	Welland Wanderer	GPC

**RESOLVED:** The above payments were agreed

19/378 c

**To receive the finance group report on the Quarter 2 financial analysis**  
Report received

19/378 d

**To receive the Internal Controls Councillor report for August – October 2019**  
Internal Controls to take place after the meeting, report to follow

Chairman's signature: .....

Date: .....

<b>19/378 e</b>	<b>To set a date for the finance group to review the 2020/21 budget</b> Meeting to take place on Wednesday 4 <sup>th</sup> December at 7.30pm	
<b>19/379</b>	<b>Planning Applications</b> – Consider response to any planning consultations received;	
<b>19/379 a</b>	<b>KET/2019/0708 - Mr Symonds - 1 Barlows Lane, Wilbarston - Full Application: Single storey rear extension</b> <b>RESOLVED:</b> Wilbarston Parish Council supports the application	Clerk
<b>19/379 b</b>	<b>To receive and notes the Planning Report for October</b> Report received (see Appendix B)	
<b>19/380</b>	<b>To receive and note the monthly playing field inspection report and consider action in response to any proposals</b> Paper report to follow. Cllr Richards carry out the next inspection	DJ/NR
<b>19/381</b>	<b>To receive the weekly defibrillator/telephone kiosk inspection report and consider action in response to any proposals</b> Paper report to follow. No issues	DJ
<b>19/382</b>	<b>Date of the next Meeting:</b> The meeting will be held on Thursday 12 <sup>th</sup> December 2019 at 7.30pm in the Village Hall	
	<b>Meeting Closed:</b> 9.00pm	

Chairman's signature: .....

Date: .....

## Appendix A



**Wilbarston Village Hall Management Committee  
Minutes of Meeting held on Thursday 7<sup>th</sup> November 2019**

**Minutes of Meeting held on Tuesday 1<sup>st</sup> October 2019**

**Present:** Mike Doyle, Georgina Royle, June Pocock, Lawrence Dale, Barrie Leadbeater, Moira Loake, John Hooper, Tony Huxley, Serena Mallows.

**Apologies:**

MD proposed that Serena Mallows should be officially co-opted onto the Village Hall Committee. Seconded by LD. A very warm welcome from the rest of the committee.

**Minutes of Last Meeting**

The minutes were agreed as a true and correct record.

Proposed: Lawrence Dale      Seconded: Moira Loake.

**Matters arising from the previous meeting**

- **Kitchen Refurbishment.** MD produced a handout summarizing the finalised plans and timetable. As per numbered bullet point:
  1. Decisions made by MD, KL and JH alongside class A kitchens on 21<sup>st</sup> October
  2. Work commences on 10<sup>th</sup> December 2019.
  3. Subcontractor to do the flooring discovered a damp problem. An additional damp proof floor coating may be necessary.
  4. Volunteers for the kitchen clear out on Mon 9<sup>th</sup> to be agreed at Dec meeting.
  5. No confirmation about the donation of kitchen appliances from Howdens Kitchens.
  6. KBC will inspect the work and issue a certificate on completion of the work.
  7. Fire alarm call point now moved to new position in kitchen
  8. GR suggested a burnt orange colour for the kitchen paintwork to establish a wow factor. GR to obtain some colour pot samples for committee approval. Ceilings and doors to be white.
  9. Staged payment agreed.
  10. MD investigating paying 'No VAT registered tradesmen direct on submission of invoice.
  11. Committee will decide which pots and pans need replacing on 9<sup>th</sup> Dec during the clear out.
  12. GR to go to Ikea in Jan and buy the white crockery. 16 boxes. 50 mugs and 50 cups and saucers
  13. Recycling policy to be introduced. New recycling carpark bin to be ordered from KBC in January
- **Outside light.** - Electrician advised that we leave it as it is. There would be no benefit to the environment or our funding to replace it.
- **Remembrance plaque.** LD requested that the slate should be framed and hung in VH. Complete backing from committee. Exact position to be decided.
- **Grand opening party.** MD proposed a tea and cake celebration, inviting villagers to come and see our new facilities.

Chairman's signature: .....

Date: .....

**Treasurer's Report.** Lettings £1,190 . Hall is now consistently generating over £1000 a month. Bar takings £534 which included Harvest festival, christening and Youth brass. Only £30 spent on bar staff. Bar needed large restock of £803. In preparation for bonfire night. £294 from Youth brass ticket sales.

Debtors account shows £556 outstanding, most have now been paid. Playgroup have officially been written off.

We have £22,745 in fund raising account.( Kitchen grant funding) £12,928 in our current account and £2,714 in MH BS account. MD thanked JP for her hard work and excellent bookkeeping.

**Bar Report.** 4 successful functions in October. Difficult to predict what people want to drink. No beer sold at 18<sup>th</sup> birthday party. People were drinking shots. No beer sold at bonfire, people drinking cider and lager. Thank you to committee members who volunteered to help out on the bar. GR, ML and JH to cover 9<sup>th</sup> November. TH and ML did an excellent job on bonfire night. Thank you to MD, ML and JH who cleared the litter remains from the field on Sunday morning. SM offered to be trained for bar duties when necessary.

**Social Committee Report** The band - 'One over eight' will perform on 9<sup>th</sup> November. Doors to open at 7pm . Band starts at 8pm. Café style room layout with small area for dancing. Ticket prices £10 on door. £8 in advance. Tickets sold: Post Office 34 Online 2. Ruth posted the event on facebook. A print out of online ticket sales can be printed showing name and ref. number to help staff on the door. TH in contact with Wild Willy but no confirmed details yet.

**Correspondence.** Wilbarston is entering Village of the year competition 2020 . Nick Richards would like to form a small team with reps from Council, VH, School and Church. SM volunteered to represent us.

Acre AGM in November. No one expressed an interest in attending.

**Hall Maintenance.** Gutter cleared. New Vax is working well. Carpets much cleaner.

**AOB**

**Old China.** Committee agreed that Judith Farr could have boiler and china for a small donation. TH to ask Drayton VH if they would be interested in any of our unwanted kitchen equipment

**Date of Next Meeting** - Thursday 6<sup>th</sup> December 2019 **Earlier time - 7pm**

GR to supply mince pies. BL to supply the wine

Signed:

Date:

Chairman's signature: .....

Date: .....

**Appendix B**

**PLANNING REPORT WILBARSTON PARISH COUNCIL – 14th November 2019**

**Planning Application to be considered at this meeting:**

KET/2019/0708 - Mr Symonds - 1 Barlows Lane, Wilbarston - Full Application: Single storey rear extension

**Planning Application considered at the 10<sup>th</sup> October meeting:**

KET/2019/0624 – Full Application: Single storey side extension, two storey rear extension to replace existing, render and part timber cladding and replacement windows – 24 Barlows Lane, Wilbarston

KET/2019/0623 – Full Application: 1 no dwelling with reduction in length to existing wall and parking and additional parking/access for no.24 – 24 Barlows Lane, Wilbarston

**Kettering Borough Council has approved permission for the following applications:**

KET/2019/0523 – Full Application: First floor front extension – 14 Springfield Road, Wilbarston

Chairman’s signature: .....

Date: .....