

Minutes of the Wilbarston Parish Council Meeting Held on
Thursday 13th February 2020 at 7.30 pm in the Village Hall

**Present:**

Councillors: N Richards (Chair), L Dale, R Willatts, K Walkling, D James, Cllr A Smith,
Cllr S Dalton, Borough Councillor David Howes, County Councillor Allan
Matthews, Borough Councillor Mike Tebbutt

Clerk: Becky Jones

Minute No.		ACTION
20/415	Apologies received – none RESOLVED: The apologies were accepted	
20/416	Declarations of Interest by Councillors – none	
20/417	Resolution to approve and sign minutes of the meeting of the Parish Council held on 9th January 2020 – RESOLVED: The minutes were signed by the Chairman as a correct record of the meeting	
20/418	Representations from Members of the Public – none	
	RESOLVED: The council AGREED to take agenda item 20/431 after item 20/419 matters arising	
20/419	Matters from previous meeting, to receive updates and determine future actions on the following;	
20/419 a	20/405 a January – Development of a good neighbour scheme and emergency planning Update received. Constitution and policy documents agreed. Key members appointed.	DJ
20/419 b	20/205 e January – works required for entry into the best village competition Entry has been drafted	
20/419 c	20/405 f January – Asset of Community Value status of The Fox Application was submitted at the end of January	
20/419 d	20/405 g January – Playing field inspection – possible repairs required Council to check and confirm if the repair of the small area of the multiple climbing frame woodwork has been carried out	
20/419 e	20/408 January – Local Government reorganisation Elections to take place on 7 th May 2020	
20/431	Planning Applications – Consider response to any planning consultations received;	
20/431 a	Site-Specific Part 2 Local Plan – Publication Plan Consultation	

Chairman's signature:

Date:

<p>20/431 b</p>	<p>Wilbarston Parish council considered this application and make the following comments:</p> <p><i>Rural Area General Policies</i> <i>13.172 Wilbarston Conservation Area Appraisal was adopted in June 1983. In addition to this, the Wilbarston Village Design Statement was adopted in 2010.</i></p> <p>The above statement needs to be amended to read ‘Parish Plan’ not ‘Village Design Statement’</p> <p>The map needs to be amended to include three highlighted open spaces; playing field, Carlton Road allotments and village green</p> <p>KET/2019/0902 - Dale Farm, Church Street, Wilbarston - Certificate of Lawfulness - (Existing Operations): Creation of new dwelling in accordance with and forming one of the dwellings approved by the planning permission granted by Kettering Borough Council on 9 April 1986 (with reference KE/86/121)</p> <p>RESOLVED: Wilbarston Parish Council OPPOSES the application and makes the following comments:</p> <p>Wilbarston Parish Council would be happy to consider a new full application subject to current planning policies and practices for the conversion of the outbuildings but opposes the suggestion that what would be a significant development in the village should proceed on the basis of the arguments of 1986 and what may or may not have happened in the five years thereafter.</p> <p>The listing of the current application refers to one new house within the package agreed in 1986 but the application refers to the whole development. Furthermore, the new house was specifically excluded from the permission dated 19 February 1986.</p> <p>The information available to us is incomplete. The solicitors for the Applicant have submitted selected documents to support their argument but we have no way of knowing the context that these fitted into, although to a casual observer there is no indication that any form of development work has ever been carried out on the various outbuildings.</p> <p>We do not think it is reasonable to try to base a decision on what effectively will be a new conversion on technicalities and policies which prevailed 34 years ago. It should be submitted as a new application and subjected to the requirements of the current process. For instance a major consideration now, not seen as such in the conditions of 1986, would be the need to provide off road parking for say 8 vehicles and the need for access through a narrow lane at a point where great care is already required due to blind spots. There are also environmental factors which receive more attention now than they would have done in 1986.</p>	<p>NR/Clerk</p>
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20/431 c	<p>The application is noted as to be delegated. Due to the significance for the village we believe it should be considered by committee.</p> <p>To receive and notes the Planning Report for February Report received (see Appendix B)</p>	
20/420	<p>To consider and agree action regarding the future of the pilot bus service between Market Harborough and Corby beyond March 2020 Cllr Richards gave an update on the future of the pilot bus services. All parishes have confirmed their financial backing to continue the service for a further six months and it is hoped that central matched funding via Northamptonshire CC will extend this to twelve months. It is possible that Corby Borough Council will contribute funding but with the caveat that Kettering Borough Council must match their contribution.</p>	NR
20/421	<p>To receive a report on the Village Hall Management Committee meeting Report received (see Appendix A)</p>	
20/422	<p>To consider and agree arrangement for the annual parish assembly 30th April was AGREED for the annual parish assembly</p>	
20/423	<p>To formally resolve the caretaking responsibilities of looking after the Welland Valley VAS sign Cllr Matthews to provide clerk with the contact list of the participating parishes Cllr David Howes AGREED to the cost to purchase the replacement batteries Clerk to contact the councils' insurers RESOLVED: Wilbarston Parish Council AGREED in principle to undertake the caretaking responsibilities of looking after the Welland Valley VAS sign, finer details to be agreed in March and insurance requirements and options to be clarified in the meantime.</p>	AM Clerk
20/424	<p>To consider and agree a schedule and budget for village green improvements RESOLVED: The village green improvements were AGREED with Cllr Smith being authorised to make arrangements including payment on behalf of the council. A budget of £200 plus materials was AGREED</p>	
20/425	<p>To consider and discuss the implications of the councils GPC status pending the outcome of the parish elections in May Clerk explained that the council would lose its General Power of Competence status if less than two thirds of the council are elected in May</p>	
20/426	<p>To agree a plan of action to promote candidacy at the May 2020 elections Working group appointed to review and finalise the campaign materials prepared by the Clerk. RESOLVED: The council AGREED to carry out a package of activities to promote candidacy at the May elections including the production of flyers at a cost of £50</p>	AS/RW/SD Clerk
20/427	<p>To discuss and resolve plans including the 'Nation's Toast to the Heroes of WW2' to celebrate VE Day 75, weekend of 8th - 10th May 2020 Activities are already planned to take place at the Church and Fox Public House</p>	
20/428	<p>To consider and agree action with regards to residents' concerns over suspected motor business activity on the public highway - B699 layby on Carlton Road</p>	

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	The council AGREED to monitor the activity				
20/429 20/429 a	Finance:				
	To receive the Finance Report, Bank Statements & Bank Reconciliation for January: reports received				
	Receipts:				
	Paid into Current A/C	Amount	Received from	Reason for Payment	
	15/1/20	£7.50	Plot holders	Allotment Rent – Plot 2a	
	31/1/20	£30	Plot holders	Allotment Rent – Plot 13, 2b	
	Monthly Bank Reconciliation – Current Account Balance £12,365.20 Welland Wanderer Account Balance £1,335.82 Reserve Account Balance £4,746.77				
	Bank Statement & Bank Reconciliation 31st January 2020				
	Bank Accounts	Unity Trust Current A/C	Welland Wanderer A/C	Unity Reserve A/c	Bank Reconciliation 31-Jan-20
	Balance 1 Apr 19 per statement	£5,060.02	£0.00	£4,746.77	Balance per Statement £12,365.20
	Outstanding Receipt				U/p Cheques
	Reconciled balance 1 Apr 19	£5,060.02	£4,267.70	£4,732.49	
	Receipts	£14,034.52	£3,900.00	£14.28	
	Payments	£6,729.34	£6,831.88		
	U/p Cheques				
	Transfer Current to Reserve a/c				
	Closing Balance	£12,365.20	£1,335.82	£4,746.77	Reconciled Balance £12,365.20
20/429 b	To consider and approve the accounts for payment:				
	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power
	300466	£269.62	Clerk	Salary February 2020	s.112 LGA 1972
	300467	£52.12	Clerk	Expenses January 2020	s.111 LGA 1972
	300468	£18.00	Wilbarston Village Hall	Room Hire • Parish Council meeting 9th January 20	s.111 LGA 1972
	300469	£101.79	Cllr Smith	Speed Sign replacement parts; £20.99 /£80.80 Battery	Local Government Rating Act 1997

Chairman's signature:

Date:

	<table border="1"> <tr> <th colspan="4">Welland Wander Bank Account</th> </tr> <tr> <td>300024</td> <td>£273.73</td> <td>Lawson's of Corby January Payment</td> <td>Welland Wanderer</td> <td>GPC</td> </tr> </table>				Welland Wander Bank Account				300024	£273.73	Lawson's of Corby January Payment	Welland Wanderer	GPC	
Welland Wander Bank Account														
300024	£273.73	Lawson's of Corby January Payment	Welland Wanderer	GPC										
	<p>RESOLVED: The above payments were agreed</p>													
20/429 c	<p>To receive the finance advisory group report and the Quarter 3 financial summary Report received</p>													
20/429 d	<p>To consider and resolve the Northants ACRE membership of £35 RESOLVED: The Northants ACRE membership was AGREED</p>													
20/429 e	<p>To resolve the entry fee for the village awards RESOLVED: The Village Hall entry fee was AGREED</p>													
20/429 f	<p>To resolve clerks' overtime of 3 hours to attend Election training RESOLVED: The Clerks overtime of 3 hours was AGREED</p>													
20/430	<p>Allotments</p>													
20/430 a	<p>To consider and resolve a contribution to the cost of solar powered irrigation at the parish Allotments</p> <p>RESOLVED: It was AGREED that the council will pay the balance of £2100 based on the quote received on the proviso that the allotment association will continue to contribute £400 to the cost of the Solar Powered Irrigation</p>													
20/430 b	<p>To consider giving notice to plot holder 9 who is in arrears with rents RESOLVED: Cllr Smith to contact the plot holder Formal decision to be deferred until the March meeting.</p>				AS									
20/432	<p>To receive and note the monthly playing field inspection report and consider action in response to any proposals Report received. Cllr James to carry out the next inspection</p>				DJ									
20/433	<p>To receive the weekly defibrillator/telephone kiosk inspection report and consider action in response to any proposals Report received. No issues</p>				KW									
20/434	<p>Date of the next Meeting: The meeting will be held on Thursday 12th March 2020 at 7.30pm in the Village Hall</p>													
	<p>Meeting Closed: 9.29pm</p>													

Chairman's signature:

Date:

Appendix A



**Wilbarston Village Hall Management Committee
Minutes of Meeting held on Tuesday 6th February 2020**

Minutes of Meeting held on Tuesday 1st October 2019

Present: Mike Doyle, Georgina Royle, John Hooper, Lawrence Dale, Moira Loake, Tony Huxley,

Apologies: June Pocock, Barrie Leadbeater, Serena Mallows.

Welcome to Ray Kemp who is considering joining the committee.

Minutes of Last Meeting

The minutes were agreed as a true and correct record.

Proposed: Lawrence Dale

Seconded: John Hooper

Matters arising from the previous meeting

- **Folgate fire safety** quoted £1,068 including VAT for the work needed to make the VH compliant with the new regulations. MD to try for grant funding.
- **Outstanding Kitchen requirements** Splashback needed for the sink/ washing up area. MD to order
- **Lottery bid.** Still pending
- **Village of the year.** Final submission at the end of February ready or judging. LD writing the 500-word synopsis of Village life in Wilbarston

Treasurer's Report. Hall lettings up again for the start of 2020 to £1,422. No Bar takings in January but the private party at the beginning of February took £1,200. (£300.00 on the card machine £900 cash.) Debtors account shows £680 - No issues. MD and JP checked the excessive new Direct Debit contract for VH electricity. There was an error and the outstanding money been refunded and £25 compensation for error. We have £4,740 in fund raising account – Final Kitchen invoice due from A Class kitchen. Expected surplus balance of £467.00 which will go towards the additional costs of the roof vent and gas engineer. £14,241 in our current account and £2,714 in MH BS account. A huge thank you to June and Keith for keeping the accounts up to date during a challenging time due to June's temporary incapacity.

Bar Report. BL absent. MD reported on the bar makeover. Glass washer back in action after the refurb and service. New till has a default clearing procedure now in place ready for the Wild Willy booking. The Bar restock for Wild Willy on 8th cost £700. MD proposed that we employ and pay bar staff for private functions as the cost is built into the hire chargers. Committee members will continue to volunteer for Village events. The committee supported the proposal. ML reported the lack of glasses to use when the bar is exceptionally busy. The glasses that come out of the washer are wet and hot! It was suggested an air blowing fan similar to the one used in the Fox may be a solution. RK and TH to investigate. BL to buy more glasses. Lack of ice. It was suggested, for busy occasions we buy in bags of ice.

Social Committee Report. Wild Willy tickets selling well. MD suggested that we stop selling online a day before the event, so we can process and print a list of online ticket sales to be used as verification on the door. Village shop ticket sales to be collected at midday on Saturday. TH will be at VH from 4pm to accommodate sound checks etc. Main hall will have tables set out at the side for drinks. No seating. Comfortable capacity 150 people. Both bars will be open. Both tills will be required. Shutters will be down

Chairman's signature:

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in main hall during the performance. Kitchen fridge will be used to stock the extra beer ordered for the event.

Still waiting for confirmation from 'One over eight' for the April 18th booking.

Correspondence. MD established our correct energy tariff. Annual Bar licence was renewed.

Hall Maintenance. MD reported that kitchen is all but complete. Plumbers had to return to fix the problems with the taps on the wash basin sink and the condensation drain on the boiling water unit. We have received a 25-year guarantee certificate. There was a design fault to the floating island. Thank you to Geof Royle for making it more robust and fit for purpose. Thank you for committee members who cleaned and restocked the kitchen with all the new contents. Overall impression is very positive. Villagers have been very impressed with the new facilities and lockable cupboards. Committee thanked both MD and KL for their total commitment and hard work throughout every stage of the process from conception to realisation.

We now have a lockable VH recycling bin to add to the general waste bin. TH to provide a quotation for hard standing and kerbing to make access and use more efficient. Possible work could be carried out at school half term?

AOB

Pipewell Picture. No longer required in VH. LD agreed to return it to the residents of Pipewell.

AGM. Public meeting to start at 7pm followed by committee meeting. MD to advertise AGM.

Master plan for table and chair storage. MD to see KL about a displaying a storage help sheet.

Apologies in advance from GR for missing the March meeting.

- **Date of Next Meeting - Tuesday 5th March 2020 7.00pm AGM.**

Signed:

Date:

Appendix B

PLANNING REPORT WILBARSTON PARISH COUNCIL – 13th February 2020

Planning Application to be considered at this meeting:

Site Specific Part 2 Local Plan - Publication Plan Consultation

KET/2019/0902 - Dale Farm, Church Street, Wilbarston - Certificate of Lawfulness - (Existing Operations): Creation of new dwelling in accordance with and forming one of the dwellings approved by the planning permission granted by Kettering Borough Council on 9 April 1986 (with reference KE/86/121)

Planning Application considered at the 9th January meeting:

Kettering Borough Council has approved permission for the following applications:

Kettering Borough Council has withdrawn the following applications:

KET/2019/0623 – Full Application: 1 no dwelling with reduction in length to existing wall and parking and additional parking/access for no.24 – 24 Barlows Lane, Wilbarston

KET/2019/0624 – Full Application: Single storey side extension, two storey rear extension to replace existing, render and part timber cladding and replacement windows – 24 Barlows Lane, Wilbarston

Chairman's signature:

Date: