



Minutes of the Wilbarston Parish Council Meeting Held on
Thursday 12th July 2018 at 7.30 pm in the Village Hall

Present:

Councillors: N Richards (Chairman), K Walkling, S Dalton, A Smith, R Willatts, D James, G Royle, Borough Councillor David Howes

Clerk: Becky Jones

Minute No.		ACTION
18/102	Apologies received – Cllr Dale, County Councillor Allan Matthews RESOLVED: The apologies were accepted	
18/103	Declarations of Interest by Councillors – Cllr K Walkling, Cllr Sacha Dalton & Cllr Andrew Smith - allotment holders	
18/104	Resolution to approve and sign minutes of the meeting of the Parish Council held on 14th June and 4th July 2018 – RESOLVED: The minutes were signed by the Chairman as a correct record of the meetings	
18/105	Representations from Members of the Public – Members of the public asked for an update and clarification on the proposed pilot rural transport service	
18/106	Matters from previous meeting, to receive updates and determine future actions on the following;	
18/106 a	18/84 b June 18 – village seat to commemorate the 100th anniversary of the end of the 1st World War To be held over to the meeting in September pending resolution of bus service funding requirement	
18/106 b	18/84 c June 18 – emergency planning The council had received two offers of help from residents in the village. The next step is to arrange a task and finish group to meet in September. Cllr James is to arrange the meeting with volunteers, identify any village assets, volunteer skill sets and potential resources for emergency situations.	DJ
18/106 c	18/94 b June 18 – management of the playing field flood lights Suppliers had been approached for the cost to supply and install a token machine to operate the efficient use of the playing field flood light. An approximate price of £500 to complete this work was reported to the council. RESOLVED: The purchase and installation of a token machine to manage the playing field flood lights at an approximate cost of £500 was agreed	AS
18/107	To consider and agree any necessary decisions relating to the proposed pilot scheme for a restricted bus service between Market Harborough and Corby for a fixed period to 31 March 2019 It was reported that Centrebus had pulled out of the proposed rural transport pilot scheme. However, Northamptonshire Highways contacted another	

Chairman's signature:

Date:

	<p>operator who has quoted £145 per day, less revenue to operate the service with the following caveats:</p> <ul style="list-style-type: none"> - The service would be operated with their 16 seater bus - The earliest date that the contract could start would be Tuesday 31st July - Due to the need to tie the operation in with their home to school transport contract the timetable would have to be revised <p>A meeting is to be held with parishes at the beginning of next week to find a solution. Wilbarston PC may need to hold another special meeting in the light of the outcome next week.</p>																					
18/108	<p>To consider and agree future communication to councillors</p> <p>The council asked the clerk to relook at the email domain name for simplifying the email address. Due to the number of emails councillors receive, it was proposed that individuals take ownership of key subject matters and share anything of importance to alleviate workload.</p>	Clerk All																				
18/109	<p>To receive a report on the Village Hall Management Committee meeting</p> <p>Report received (see Appendix A)</p> <p>Contact to be made with the Village Hall Chairman regarding the roof project invoice procedure.</p>	NR																				
18/110	<p>To note the letter of complaint regarding the indoor bowls club and the Village Hall</p> <p>The letter was noted. Cllr Richards explained that the matter had been dealt with.</p>																					
18/111	<p>To consider and resolve the need for playground inspection training</p> <p>Deferred until September</p>																					
18/112	<p>Finance:</p>																					
18/112 a	<p>To receive the Finance Report, Bank Statements & Bank Reconciliation for June: reports received</p> <p>Receipts Paid</p> <table border="1"> <thead> <tr> <th>Paid into Unity Trust Bank A/C</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Paid into Unity Trust Bank A/C	Amount	Received from	Reason for Payment																	
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18/112 b	<p>Monthly Bank Reconciliation – Current Account Balance £15,538.48</p> <p>To consider and approve the accounts for payment: RESOLVED: That the above accounts were agreed for payment</p> <p style="text-align: center;">Wilbarston Parish Council Monthly Bank Reconciliation</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;"></th> <th style="width: 15%; text-align: center;">Unity Trust</th> <th style="width: 15%; text-align: center;">Unity Trust</th> <th style="width: 15%;"></th> <th style="width: 20%;"></th> </tr> </thead> <tbody> <tr> <td>Bank Accounts</td> <td style="text-align: center;">Current A/C</td> <td style="text-align: center;">Reserve A/c</td> <td style="border: 1px solid black; padding: 2px;">Bank Reconciliation</td> <td style="text-align: right; vertical-align: bottom;">30-June-18</td> </tr> <tr> <td>Balance 1 Apr 18 per statement</td> <td style="text-align: right;">£9,151.17</td> <td style="text-align: right;">£4,716.82</td> <td style="border: 1px solid black; padding: 2px;">Balance per Statement</td> <td style="text-align: right; vertical-align: bottom;">£15,538.48</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="border: 1px solid black; padding: 2px;">U/p</td> <td style="text-align: right; vertical-align: bottom;">8</td> </tr> </tbody> </table>		Unity Trust	Unity Trust			Bank Accounts	Current A/C	Reserve A/c	Bank Reconciliation	30-June-18	Balance 1 Apr 18 per statement	£9,151.17	£4,716.82	Balance per Statement	£15,538.48				U/p	8	
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<p>18/112 c</p>	<p>Outstanding Receipt Reconciled balance 1 Apr 18 £9,151.17 £4,716.82 Receipts £11,161.16 £2.35 Payments £4,773.85 U/p Cheques Transfer Current to Reserve a/c Closing Balance £15,538.48 £4,719.17</p> <p>To receive the Q1 Financial Analysis Finance group to meet to review the Q1 financial analysis and reserves</p>	<p>Cheques</p> <table border="1" style="width: 100%;"> <tr> <td>Reconciled Balance</td> <td style="text-align: right;">£15,538.48</td> </tr> </table>	Reconciled Balance	£15,538.48	<p>NR/AS/KW /LD/SD</p>
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<p>18/113</p> <p>18/113 b</p> <p>18/113 c</p> <p>18/113 d</p>	<p>Planning Applications - consider response to any planning consultations received;</p> <p>KET/2018/0421 – Miss Hartley – 28 Carlton Road, Wilbarston – Full Application: Single storey rear extension and front porch RESOLVED: Wilbarston Parish Council supports this planning application.</p> <p>To receive and note the Planning Report for June Planning Report received (see Appendix B)</p> <p>Site Specific Part 2 Local Plan – Draft Consultation The council noted the population was now approx. 700 since the loss of Pipewell. The council queried the planting of trees on Carlton Road as a safety measure as they would tend to reduce drivers’ visibility of pedestrians waiting to cross road and would disturb a long established visual amenity. The aspiration to a square in the centre of the village was queried as this implies formalisation of a natural looking space. The council supported the proposal for a footpath to Stoke, in line with the Wilbarston parish plan. The council recommended a fresh look at the Kettering Borough Council garage site on Queens Road as a possibility for a small number of homes. Suggesting the proposed employment area should be at the eastern end of that field adjacent to the existing small manufacturing business. The council detailed the Allotments which now exist in the village and agreed that currently there is no demand for further plots.</p> <p>Local Government Reorganization Consultation Cllr Richards reported on the consultation event which related to the proposal for two unitary authorities in Northamptonshire. Town and Parish Councils were asked to submit feedback on the proposal including comment on the importance of quality and accountability in Local Government. The council responded to the Future Northants Consultation strongly agreeing change is needed, tending to agree we need fewer councils and strongly agreeing that unitary councils should be introduced and that they should be two in number. Regarding the relative importance of different factors, the</p>	<p>Clerk</p>			

Chairman’s signature:

Date:

	council rated them Quality 10, Value for Money 9, Access 8, Accountability 7, and Local Identity 6.	
18/114	To consider and resolve the allocation for the vacant allotment plot RESOLVED: The letting of plot 19a to Emma Prestige was agreed Clerk to arrange letting agreement with plot holder	Clerk
18/114 b	b – to consider and resolve an amendment of the plot holder’s agreement to include a requirement to join the Allotment Association RESOLVED: The amendment of the plot holder’s agreement to include a requirement to join the Allotment Association was agreed Notice of the changes to be included in the annual rent renewal letter to existing plot holders.	Clerk
18/114 c	c – to consider and resolve an amendment to the plot holder’s agreement making it mandatory for plot holders to use stored water on their plots before using the sandpipes RESOLVED: The amendment of the plot holder’s agreement making it mandatory for plot holders to use stored water on their plots before using the sandpipes was agreed Clerk to amend the master allotment agreement	Clerk
18/115	To receive the monthly Playing Field inspection report and consider action in response to any proposals Report received Weeding to be carried out around the MUGA Cllr Willatts to advise Kettering Borough Council of the broken post and rails at the north west corner of children’s play area fence There had been two reports from residents that youths are riding off road motorbikes on the playing field. The council asked the clerk to investigate the rules relating to byelaws. Cllr Walkling to investigate the cost of a No Motorbikes sign	NR/AS RW Clerk KW
18/116	To receive the weekly Defibrillator/Telephone Kiosk inspection report and to agree action in response to any proposals Report received. The inspection was carried out with no issues arising.	
18/117	August Break Arrangements there is no scheduled meeting for August	
18/118	Date of the next Meeting: The next Parish Council meeting will be held on Thursday 13 th September 2018 at 7.30pm in the Village Hall	
	Meeting Closed: 9.57pm	

Chairman’s signature:

Date:

Appendix A



Wilbarston Village Hall Management Committee
Minutes of Meeting held on Thursday 5th July 2018

Present: Georgina Royle, John Hooper, June Pocock, Laurence Dale, Moria Loake, Tony Huxley. Penny Leadbeater

Apologies: Mike Doyle and Barrie Leadbeater

Election of Vice Chair. John Hooper agreed to stand. Proposed by G Royle. Seconded by L Dale

Minutes of Last Meeting

The minutes were agreed as a true and correct record.

Proposed: Laurence Dale Seconded: June Pocock

Matters Arising

- **Broadband/Card Reader.** – still pending
- **Hall advertising** – First month on Facebook proving to be positive. Over 500 followers already. MD and GR met with Jo Ferraday. She has agreed to carry on running the site. Introducing a booking code so we see if bookings are generated from the postings. Thank you to her husband Neil, for the new VH logo.
- **Flood lighting the hard court.** – still pending
- **Replacement flooring.** – still pending

Treasurer's Report.

Not too good on lettings due to summer recess. Would have made a loss without the Bernard Stunley money of £5,000. Unclear if the summer school are running through the summer. Surprise wedding booking for weekend of 7th 8th July. Continuing query with youth brass band - paid May booking but not March and April? Account balance £31, 474.70. £3,000 from MHBS to be ring fenced for additional costs incurred in the roofing project. Thank you to the Albany singers for their generous donation of £100. The new prices have come into effect and are updated on the website.

Bar Report

PL read the report on behalf of BL. Quiet June. 2 functions requiring bar facilities. Choir requested the bar to stay open after the concert. This was not pre booked and staff were unable to facilitate the request. The May christening was a success with positive social media feedback. Stock with a close sale by date being sold at a reduced rate. Stronger focus on stock rotation when re stocking the bar. Nuts and crisps will only be provided for specified functions when food is not available. It was suggested, for convenience, the larger fridge should be moved into the main bar and the small one placed in the lounge bar. The committee thanked Barrie for an excellent start to the management of the bar.

Social Committee Report

Not heard back from Wild Willy for a spring booking. TH to follow up.

Village Celebration BBQ

Music –

Rock band confirmed. (John Walker) 2 half hour slots throughout the afternoon.

Bells ringing from 3.30 pm. 30 / 45 minutes.

MH Jazz Club. Available on the day. Asked for £100 towards travelling which was felt to be very reasonable.

Choir requested the opportunity to sing inside the hall (voices don't carry in the open air) GR to follow up with Hilary Miles. Felt it would be appropriate for them to follow the bell ringing.

Refreshments to be made available for the musicians.

BBQ - MD to report at next meeting

Tea and Cake. – GR working with Libby Dale. Kind offer of home baking from PL.

Bouncy castle – PL reported 2 quotes from Corby supplies. Both available on the day. Med size £75 per day. Large 20ftx20ft £95. Needs supervision. PL to confirm with the company that they will stay with the castle during the event and control numbers, behaviour etc. Do we / they charge for use or is it a free activity?

Activities – It was suggested that the football goal nets and tennis nets on the hard court were erected for family use.

GR to ask for 'Save the date' to be posted on face book. Too soon for poster / black board advertising. PL agreed to help with poster design. It was suggested that the August meeting should be devoted to the planning of the event.

Correspondence

Nothing from secretary. Chair absent.

Hall Maintenance

Roof will begin on 16th July. Information posted in the window of Post Office. Important the local community are aware of, and follow safety procedures. Latest costing were discussed. Due to unforeseen insurance costs we have an expected short fall of £1,246.20. MD to clarify the additional extra insurance cover. LD informed the committee that this was not necessary for the Church roofing. The rubber bungs on the bottom of the chair legs have been replaced to stop floor damage.

AOB

Football. Corby town youth football would like to book our facilities. It was suggested a charge of £45 for changing rooms etc. and a total of £60 to include the kitchen and lounge. MD to type up an agreement. The booking was welcomed by the committee.

Wilbarston Tots. Discrepancy in the funding they expected to inherit has left them unable to pay. As a new, revitalized village amenity it was suggested that they were given breathing space to increase numbers to become self-funding. The group will close for the summer but it was recommended that the rent should be waived from September to December 2018 as a gesture of good will. Proposed GR. Seconded PL.

Planet Aid UK. Same request made to Parish Council. Chair investigating charitable status. With council bag collection twice a year, it was felt a bin was not necessary.

Next Meeting will be Thursday 2nd August at 7:30pm

Signed:

Date:

Appendix B

PLANNING REPORT WILBARSTON PARISH COUNCIL – 12th July 2018

Planning Application to be considered at this meeting:

KET/2018/0421 - Miss Hartley - 28 Carlton Road, Wilbarston - Full Application: Single storey rear extension and front porch

Chairman's signature:

Date: