



Minutes of the Wilbarston Parish Council Meeting held  
at the Village Hall **Thursday 12<sup>th</sup> January 2023 at 7.30 pm**

**Present:**

Councillors: J Piercy, T Kelly, D James, B Sullivan, A Dowling, R Willatts, Desborough Ward  
Cllr M Tebbutt

**Clerk:** Becky Jones

Minute No.		ACTION
23/205	<b>APOLOGIES RECEIVED</b> – N Richards, A Smith, Desborough Ward councillor D Howes <b>RESOLVED:</b> The apologies were <b>ACCEPTED</b>	
23/206	<b>DECLARATIONS OF INTEREST BY COUNCILLORS</b> – none	
23/207	<b>MINUTES: Resolution to approve and sign minutes of the meeting of the Parish Council held on 8th December 2022 –</b> <b>RESOLVED:</b> The minutes were signed by the chairman as a correct record of the meeting	
23/208	<b>REPRESENTATIONS FROM MEMBERS OF THE PUBLIC</b> – none	
23/209	<b>NNC DESBOROUGH WARD REPRESENTATIVES - To receive an update and consider any action proposed</b> – Update received	
23/210	<b>MATTERS FROM PREVIOUS MEETINGS - to receive updates and determine future actions on the following;</b>	
23/210 a	<b>22/193 a – 20mph proposal at School Lane and efforts to re-classify the speed limit</b> Ongoing, awaiting date to progress with changes. Speed camera is back in the village	JP
23/210 b	<b>22/193 b - the planting of wildflowers in the parishes open spaces and arrangements for a site meeting to finalise the mowing areas to be set aside</b> Wildflower meeting scheduled for w/c 16 <sup>th</sup> January Clerk to arrange a date for a site meeting to finalise the mowing areas to be set aside	Clerk
23/210 c	<b>22/193 c – arrangements for the repair of the village sign and noticeboard</b> Work due to be completed by end January	AS
23/210 d	<b>22/193 d – upkeep of the sports facilities incl refurbishment/replacement if the Village Hall floodlights and actions required to apply for grant funding</b> Update received Quotes being obtained for all aspects of the possible refurbishment including a new skate ramp.	AS/JP
23/210 e	<b>22/193 f – defibrillators</b>	

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	<p>Ongoing</p> <p>The project lead from North Northamptonshire Council reported that Weston Power Distribution will not allow the installation of the defibrillator on their pole. WPD can provide a supply to a standalone pole adjacent to their other pole. The connection cost would be circa £700/800.</p> <p>The council were not prepared to agree to this exorbitant cost and discussed the possibility of this work being incorporated with the replacement of a concrete post outside no 2 if the connection could be completed as part of that work. Or the possibility of asking nearby residents if it could be attached and powered from their home in exchange for a small payment to cover the extra electricity cost.</p>	Clerk
23/210 f	<p>New defibrillator signs to be posted once the last defibrillator has been installed</p> <p><b>22/193 g – Vehicle Activated Speed Signs</b> Update received</p> <p>Schedule for February onwards: February – Brampton Ash PC March – Ashley PC April – Sutton Basset PM May – Stoke Albany tbc June – Brampton Ash PC July – Ashley PC August - Sutton Basset PM September - Stoke Albany tbc October – vacant (awaiting reply from Brampton Ash PC) November – Ashley PC December - Stoke Albany tbc January 24 – Brampton Ash PC</p>	Clerk/JP
23/210 g	<p>Clerk to invoice participating parishes</p> <p><b>22/193 g – The Queen’s Green Canopy project and action to commemorate The life of Queen Elizabeth II and the ascension of Charles to the Throne</b> Update received, ideas discussed and ongoing Cost to be provided for a plaque to go on the village post Cllr Willatts to seek feedback from parishioners with regards to a celebration for the forthcoming coronation Funds have already been set aside to hold an event</p>	Clerk  DJ RW
23/210 h	<p><b>22/193 i - Installation of memorial bench on the green space at Queens Road</b> Ongoing</p>	

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<b>23/210 i</b>	<b>Good Neighbours Scheme</b> Update received, ongoing Cllr James to write something for the Chronicle	DJ/RW
<b>23/211</b> <b>23/211 a</b>	<b>VILLAGE HALL/PLAYING FIELD LAND OWNERSHIP</b> <b>22/193 e – to receive an update with regards to updating the trustees of the parish council land</b> Cllr Piercy & Cllr Richards to meet with the chair of the village hall committee 13/1/23	JP/NR
<b>23/211 b</b>	<b>To consider obtaining a lease extension for the village hall which expires in 2033</b> As above	
<b>23/211 c</b>	<b>To consider the village hall committees request for financial help towards their toilet renovations</b> PC to help the VHC apply for grants was <b>AGREED</b>	
<b>23/212</b>	<b>NEIGHBOURHOOD PLANNING - To receive an update and consider the proposals from the Neighbourhood Planning Advisory Committee</b>  A subgroup of four has been set up to plan the initial public consultation event in March. A first meeting has been held and recommendations will be made to the full Neighbourhood Planning Advisory Committee at its meeting this month with the intention that proposals will be put to the PC in February. The budget is not expected to be high. NNC will provide larger versions of the neighbourhood plan area map free of charge for the group to use.  Next meeting to be held on Tuesday 24th January 2023, 7.30pm – see appendix A for the agenda	NR
<b>23/213</b>	<b>BOUNDARIES REVIEW - To consider the councils view with regards to North Northamptonshire Council boundaries review consultation for a new pattern of wards in North Northamptonshire Council</b> Chair to respond on behalf of the council Individuals welcomed to respond Councillors encouraged to respond separately	JP  ALL
<b>23/214</b> <b>23/214 a</b>	<b>CIVILITY AND RESPECT</b> <b>To pass a resolution to sign up to the civility and respect pledge</b> The council declined because members are already governed by the code of conduct	
<b>23/214 b</b>	<b>To consider and resolve asking our MP to sign the motion EDM 611 – intimidation in community, parish and town councils</b> The council declined	
<b>23/215</b>	<b>WELLAND WANDERER – to receive an update and consider any action proposed</b> The £15 per trip increase until our intentions for 2023/24 are settled was agreed by Lawsons of Corby.	

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	<p>No further information from NNC received on likely payment of the £1500 match funding still owing to us. Cllr Richards asked when and in what format the PC can apply for funding from their own resources in 2023/24.</p> <p>Not all parishes have yet confirmed that they are in a position to make their usual contribution in that year. All responses received to date have been positive and include all the larger contributors.</p> <p>The parishes are meeting again to review the situation on 7 February</p>																																																																			
<p><b>23/216</b></p> <p><b>23/216 a</b></p>	<p><b>FINANCE:</b></p> <p><b>To receive the finance report, bank statements &amp; reconciliation for December/January</b> Reports received</p> <p><b>Receipts:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Paid into Current A/C</th> <th style="width: 15%;">Amount</th> <th style="width: 25%;">Received from</th> <th style="width: 40%;">Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>2/12/22</td> <td>£20.00</td> <td>Plot holder 21</td> <td>Allotment rent</td> </tr> <tr> <td>31/12/22</td> <td>£15.46</td> <td>Bank Interest</td> <td>Bank Interest</td> </tr> </tbody> </table> <p><b>Monthly Bank Reconciliation – Current Account Balance <b>£13,280.46</b> Welland Wanderer Account Balance <b>£6,859.28</b> Reserve Account Balance <b>£4,785.88</b></b></p> <p><b><u>VAT recorded from this months payments:</u></b> None</p> <p><b><u>Bank Statement &amp; Bank Reconciliation 31<sup>st</sup> December 2022</u></b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"><b>Bank Accounts</b></th> <th style="width: 15%;"><b>Current</b></th> <th style="width: 15%;"><b>Wanderer</b></th> <th style="width: 15%;"><b>Reserve</b></th> <th style="width: 25%;"><b>Bank Rec</b></th> <th style="width: 20%;"><b>31-Dec-22</b></th> </tr> </thead> <tbody> <tr> <td>Balance 1 Apr 22 per statement</td> <td>£19,482.08</td> <td>£6,180.36</td> <td>£4,759.11</td> <td><b>Bal per Statement</b></td> <td><b>£13,280.46</b></td> </tr> <tr> <td>Outstanding Receipt</td> <td></td> <td></td> <td></td> <td>U/p Cheques</td> <td></td> </tr> <tr> <td>Reconciled balance 1 Apr 22</td> <td>£19,482.08</td> <td>£6,180.36</td> <td>£4,759.11</td> <td></td> <td></td> </tr> <tr> <td>Receipts</td> <td>£14,579.90</td> <td>£8,124.00</td> <td>£26.77</td> <td></td> <td></td> </tr> <tr> <td>Payments</td> <td>£20,781.52</td> <td>£7,445.08</td> <td></td> <td></td> <td></td> </tr> <tr> <td>U/p Cheques</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Transfer Current to Reserve</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Closing Balance</b></td> <td><b>£13,280.46</b></td> <td><b>£6,859.28</b></td> <td><b>£4,785.88</b></td> <td><b>Reconciled Balance</b></td> <td><b>£13,280.46</b></td> </tr> </tbody> </table>	Paid into Current A/C	Amount	Received from	Reason for Payment	2/12/22	£20.00	Plot holder 21	Allotment rent	31/12/22	£15.46	Bank Interest	Bank Interest	<b>Bank Accounts</b>	<b>Current</b>	<b>Wanderer</b>	<b>Reserve</b>	<b>Bank Rec</b>	<b>31-Dec-22</b>	Balance 1 Apr 22 per statement	£19,482.08	£6,180.36	£4,759.11	<b>Bal per Statement</b>	<b>£13,280.46</b>	Outstanding Receipt				U/p Cheques		Reconciled balance 1 Apr 22	£19,482.08	£6,180.36	£4,759.11			Receipts	£14,579.90	£8,124.00	£26.77			Payments	£20,781.52	£7,445.08				U/p Cheques						Transfer Current to Reserve						<b>Closing Balance</b>	<b>£13,280.46</b>	<b>£6,859.28</b>	<b>£4,785.88</b>	<b>Reconciled Balance</b>	<b>£13,280.46</b>	
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23/216 b	<p><b>To consider and approve the accounts for payment</b></p> <p><b>Accounts for Payment:</b></p> <table border="1" data-bbox="264 371 1302 1245"> <thead> <tr> <th data-bbox="264 371 381 517">Cheque No.</th> <th data-bbox="381 371 571 517">Amount</th> <th data-bbox="571 371 783 517">Payee</th> <th data-bbox="783 371 1094 517">Reason for Payment</th> <th data-bbox="1094 371 1302 517">Statutory Power Local Government Act</th> </tr> </thead> <tbody> <tr> <td data-bbox="264 517 381 573">SO</td> <td data-bbox="381 517 571 573">£349.70</td> <td data-bbox="571 517 783 573">Clerk</td> <td data-bbox="783 517 1094 573">Salary January 2023</td> <td data-bbox="1094 517 1302 573">GPC</td> </tr> <tr> <td data-bbox="264 573 381 689">IB</td> <td data-bbox="381 573 571 689">£57.60</td> <td data-bbox="571 573 783 689">Clerk</td> <td data-bbox="783 573 1094 689">Clerk expenses January 2023</td> <td data-bbox="1094 573 1302 689">GPC</td> </tr> <tr> <td data-bbox="264 689 381 808">IB</td> <td data-bbox="381 689 571 808">£12.28</td> <td data-bbox="571 689 783 808">Lynne Scannell</td> <td data-bbox="783 689 1094 808">Family Christmas Event 22/162 b</td> <td data-bbox="1094 689 1302 808">GPC</td> </tr> <tr> <td data-bbox="264 808 381 927">IB</td> <td data-bbox="381 808 571 927">£165.65</td> <td data-bbox="571 808 783 927">Parish Magazine Printing</td> <td data-bbox="783 808 1094 927">Chronicle quarterly newsletter</td> <td data-bbox="1094 808 1302 927">GPC</td> </tr> <tr> <td colspan="5" data-bbox="264 927 1302 987" style="text-align: center;"><b>Pay from Welland Wander Bank Account</b></td> </tr> <tr> <td data-bbox="264 987 381 1155">IB</td> <td data-bbox="381 987 571 1155">£712.41</td> <td data-bbox="571 987 783 1155">Current Account</td> <td data-bbox="783 987 1094 1155">(Lawsons Dec payment was paid from the current account in error)</td> <td data-bbox="1094 987 1302 1155">GPC</td> </tr> <tr> <td data-bbox="264 1155 381 1245">IB</td> <td data-bbox="381 1155 571 1245">£1104.55</td> <td data-bbox="571 1155 783 1245">Lawsons of Corby Ltd</td> <td data-bbox="783 1155 1094 1245">Welland Wanderer</td> <td data-bbox="1094 1155 1302 1245">GPC</td> </tr> </tbody> </table> <p data-bbox="264 1272 608 1305">LGA = Local Government Act</p> <p data-bbox="264 1310 882 1346"><b>RESOLVED:</b> The above payments were <b>AGREED</b></p>	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power Local Government Act	SO	£349.70	Clerk	Salary January 2023	GPC	IB	£57.60	Clerk	Clerk expenses January 2023	GPC	IB	£12.28	Lynne Scannell	Family Christmas Event 22/162 b	GPC	IB	£165.65	Parish Magazine Printing	Chronicle quarterly newsletter	GPC	<b>Pay from Welland Wander Bank Account</b>					IB	£712.41	Current Account	(Lawsons Dec payment was paid from the current account in error)	GPC	IB	£1104.55	Lawsons of Corby Ltd	Welland Wanderer	GPC	
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23/217  23/217 a	<p><b>PLANNING</b> – Consider response to any planning consultations received:</p> <p>No new applications</p> <p>The parish council expressed its thanks to Cllr Howes for his assistance to resolve the recent issues relating to the level access at the church</p>																																									
23/217 b	<p><b>To receive and note the Planning Report for December/January</b> – nothing to report</p>																																									
23/218	<b>PLAYING FIELD</b>																																									
23/218 a	<p><b>To consider and agree action with regards to the bonfire Committees offer of a picnic bench for the parish</b></p> <p><b>RESOLVED:</b> The parish council gave thanks to the bonfire committee and <b>AGREED</b> to accept their offer of a picnic bench for the parish. The bonfire committee to make their donation to cover the cost of the bench once the bench has been purchased.</p>																																									

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23/218 b	<p><b>To receive the monthly playing field inspection report and consider action in response to any proposals</b></p> <p>Update received  Cllr Dowling reported that the second football bench is broken. Cllr Kelly to make the bench safe in the short term  Broken bench to be notified to NNC</p>	TK JP
23/218 c	<p><b>To receive an update on Rising Hope FC use of the playing field as a base for their football club</b></p> <p>Update received</p>	
23/219	<p><b>DEFIBRILLATORS - To receive the weekly defibrillator inspection reports and consider action in response to any proposals</b></p> <p>Report to follow at the February meeting</p>	AS
23/220	<p><b>Date of the next Meeting:</b></p> <p>The meeting will be held on Thursday 9th February at the Village Hall at 7.30pm</p>	Clerk
	<p><b>Meeting Closed: 21.17pm</b></p>	

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## Appendix A

**Wilbarston Neighbourhood Plan Advisory Committee**  
**Wednesday 24<sup>th</sup> January 2023 7.30pm, Wilbarston Village Hall**

**Agenda**

## Item

8/1	<b>Apologies for Absence</b> (Arrangements to be made for BH to join the meeting by Zoom, if possible)
8/2	<b>Declarations of a Personal or Prejudicial Interest in the Agenda Items</b>
8/3	<b>Approval of the Minutes of Meeting 7, Wednesday 30th November 2022:</b> <b><u>Please see item 8/4 of this agenda.</u></b> To approve the minutes of the above meeting as an accurate record or to amend factual inaccuracies if they occur. <i>The minutes have been circulated to members and it is assumed that they have been read prior to the meeting.</i>
8/4	<b>Matters Arising from the Above Minutes</b> (except where they are agenda items for this meeting) <i>Item 7/5c Gary Kirk, Your Locale</i> MG had contacted LE to request a change to the minuted wording of the above item. In an email dated Tuesday 13 <sup>th</sup> December 2022 he stated: 'I don't remember saying I would discuss the misunderstanding with Gary K (& etc)... ' The email is attached for reference*. Please note that any changes to the circulated minutes should be agreed by the group and minuted as having been agreed by them.
8/5	<b>Neighbourhood Plan Public Consultation (AD, KG, MG, NR)</b> <b>Sub-Group Meeting 9<sup>th</sup> January 2023 Report and Proposals (Attached)*</b> <i>Consider the above report and agree details and management of the proposed public meeting to be held Saturday 25<sup>th</sup> March at Wilbarston Village Hall.</i>
8/6	<b>Neighbourhood Plan: Input from Your Locale – (MG)</b> <i>Report, if available, into the possible input by Gary Kirk and his team at Your Locale</i>
8/7	<b>Research / Information Summary – Kheira Ghachi</b> <i>Progress update if available</i>
8/8	<b>Document Control &amp; Group Communication – (KG &amp; GC)</b> <i>Progress update if available</i> a)Data Protection and Privacy Policy b)Google Drive
8/9	<b>Communication with Stakeholders – (BH &amp; NR)</b> <i>Ongoing progress update if available</i> See document circulated to group members 11 <sup>th</sup> January 2023 by Baxter Horton: attached*  <i>Useful information can also be found at this link: <a href="https://neighbourhoodplanning.org/toolkits-and-guidance/engaging-with-your-community-in-a-meaningful-way/">https://neighbourhoodplanning.org/toolkits-and-guidance/engaging-with-your-community-in-a-meaningful-way/</a></i>
8/10	<b>Next Steps</b>
8/11	<b>Any Other Business</b>
8/12	<b>Date of Next Meeting</b>

\* 3 attachments

Chairman's signature: .....

Date: .....

Attachment 1: Meeting 8, item 8/4 and 8/6

i@ Gmail  
<lizbet46@gmail.com>

Elizabeth Evans

**Re: WNPAC Minutes - 30th November 2022 Meeting 7**

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**MICHAEL GOLDSMITH** «rnikgold 22@btintemet.com» To: Elizabeth Evans «lizbet46@gmail.com»  
13 December 2022 at 11:22

Hi Liz,

Did you not get my email form last Saturday re 7/5c? Since I have only met GK at the session at which he spoke and don't know him, I don't really want to chase him up. Here *is* Saturday's message again...

My apologies for not coming back sooner on the minutes, but other things have imposed themselves on my time recently! But under Item 7/5c, I don't remember saying I would discuss the misunderstanding with Gary K, but I thought I said that I would explore further the expertise which Your Locale has in various areas to see how they might fit with our needs. In practice I know he has a number of associates working who have expertise in a number of areas. I was expecting to report back on these at the next meeting when I had a chance to investigate these more fully. What I would want to see is that we get expertise which adds to ours, if and when we get to the stage that the parish council, local residents and local stakeholders as a whole agree we should go ahead with a plan! In that light, I think knowing in advance what extra expertise Your Locale can bring to the feast would be helpful.

Hope that helps, and since I'm facing a lot of demands on my time as we get to Christmas, may I wish you all the best for an enjoyable Christmas and for the New Year.

So I would be grateful if you could

amend the minutes.

Best,

Mike G

Chairman's signature: .....

Date: .....



Attachment 2: Meeting 8, item 8/5**Preparations for Wilbarston Neighbourhood Plan Public Meeting  
Sub-Group Meeting and Proposals.**

The sub-group comprising Ann Dowling, Kheira Ghachi, Mike Goldsmith and Nick Richards met on Monday January 9<sup>th</sup> and recommend the following actions.

Public Meeting to be held on Saturday March 25<sup>th</sup>, Village Hall, 2-5pm. *(NR has booked the hall - this is the only available date of 3 possibilities in March). We need to think through how the meeting will proceed (ie how we handle initial arrival, allow mingling with opportunity to look at maps, etc, then introduction followed by presentation leading into open discussion?)*

1. We estimate 350 leaflets will need to be produced and distributed to every household in the village during the week beginning February 27<sup>th</sup>.
2. Local stakeholders to be informed in writing and to receive a copy of the leaflet.
3. We should use local social media in weeks before the meeting to remind people of the event and encourage attendance.
4. Posters to be produced for the Notice Board, Village Shop and Village Hall. Should be possible to produce on computer and printed A4 size.
5. We may need an extra evening meeting, depending on the turnout at the March one.
6. Refreshments (tea/coffee and biscuits) to be provided at the meeting. Cost 50p per head. Assuming 100 attendees, then cost would be 50 pounds. *Who will run refreshments???*
7. For the meeting we think we will need 6- 8 display boards, plus a projector and screen to permit a Powerpoint presentation. This latter would explain briefly what a NP is, and the process associated with it, as well as encouraging meeting participants to offer views, suggestions, help. Kheira will produce the presentation based on supplied text. *( Who will supply text – MG as reserve?)*
8. North Northants can supply some maps. Google Earth has a good image of the village which should be on screen for when people arrive. We need to have maps of parish, village area, conservation area. Maps may need additional information/markers to be added for purposes of clarification. The sub group did not think it necessary to invite North Northants to attend the meeting.
9. It would be helpful if we could have photos of village views both incoming and outgoing together with some of key buildings displayed. *Guy to produce?* If we can also get some photos of Wilbo's development over the years that would help.
10. A record of attendance will need to be taken for evidence purposes, plus possible photos of meeting. People might also be asked to indicate how they could help with any topic groups we may need to establish as a result of the meeting.
11. A record of comments etc needs to be kept – Liz to be record keeper? *Possibly record the meeting on portable recorder? This would require general agreement to do so from those present and might discourage some from offering comments, but would provide accurate record of event. Do we need to provide materials for people to give written comments?*

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Date: .....

12. The sub group will have discussions with Cllr John Piercy as to whether he wants to play a role at the meeting and if so what role.

MG 10/1/23

Attachment 3: Meeting 8, item 8/9

WILBARSTON NEIGHBOURHOOD PLAN

List of businesses & organisations to be consulted (first draft – Jan '23)

Businesses:

1. Village Shop & Post Office (Sharon Harding).
2. The Milking Parlour Café (see 1 above).
3. The Fox Inn (Paul & Sally).
4. West Lodge Rural Centre/Farm Park (Ed & Maureen Dee)- Back Lane, Desborough NN14 2SH.
5. Matthew Castle Woodworking (Unit 7 Dallacre Farm, Rushton Rd LE16 8QL).
6. Oak-wood Co (edge of village near by-pass at Corby end).
7. N J Computer Services (4 Windsor Close).
8. Rockingham Estates.
9. Sandy Powell Photography.
10. Mike Johnson Tree Surgery (Rushton Rd).
11. Alyssa Robinson (Crafts & clothing- Main St).
12. Mhudge Fudge ( Rose Gibson- Carlton Rd)
13. Richard Arnold Traditional Joinery (Dallacre Farm?).
14. David Madams, Solicitor (Barlows Lane) – or has he retired?
15. Vehicle transfer/signage business (opp. Village Hall-Carlton Rd)- or has this finished?
16. AGA Traveliners (transportation services 11 Queens Rd LE16 8QJ)- or has this finished?
17. The Shire Workshops (Ceramics & Sculpture) Unit A Dallacre Farm, Rushton Rd LE16 8FE.
18. Smiths Vintage (9 Carlton Rd LE16 8QD)- or has this closed down?

Organisations:

1. Wilbarston Village Hall (Chair- Dr Mike Doyle).
2. All Saints Church, Wilbarston (Rev Amanda Oliver).
3. Wilbarston Church of England Primary School.
4. Wilbarston Parish Council.
5. Wilbarston Allotment Association (Martin Dalton).
6. Swift bird group? (Ann Dowling & Keith Walkling).
7. Wildflower Group?
8. Stoke Albany & Wilbarston Friends (Bobbee Mellor 19 Rushton Rd).
9. Village Hall groups:
  - a. Art Group (Thursdays)
  - b. Clubbercise (Wednesdays)- this may have finished?
  - c. Stoke Albany & Wilbarston Bowls Club (Tuesdays) -Ann Webster & Bobbee Mellor.
  - d. Tai Chi Qigong (Wednesdays)- Caroline Beynon.
  - e. Youth Brass 2000 (Sundays).

[please feel free to comment on any inaccuracies, additions or updates needed].  
January 2023.

Chairman's signature: .....

Date: .....

## Appendix B



**Wilbarston Village Hall Management Committee  
Minutes of the meeting held on 5<sup>th</sup> January 2023**

**Attendance:** Mike Doyle, Tommy Kelly, June Pocock, Georgina Royle, Tony Huxley, Serena Mallows.

**Invited Guests.** Jeanette Ross, Ursula Isaksen.

**Apologies:** John Hooper, Barrie Leadbeater, Ray Kemp

**Welcome** to our prospective new committee members, Jeanette and Ursula.

**Minutes of the Last Meeting:** Amendment: In Matters arising, the month should read November not September. The minutes of the November 2022 meeting were agreed as a true and correct record.

Proposed: JP. Seconded SM.

**Matters arising from December meeting (MD)**

**Giga Clear** – Giga Clear have confirmed that we will continue to have a free internet service. No requests have yet been made from the company to hold free promotional events in the hall.

**Toilets** – Latest estimate to carry out the planned refurbishments to the VH toilets came to c. £70,000 including VAT. MD preparing to submit a bid to Reaching Communities National lottery fund. (Up to £500,000 is available) VH committee agreed to allocate £15,000 towards the project and proposed that a grant application of £5,000 would be made to PC. MD explained that the rapidly increasing cost of building materials and general inflation is now making this a challenging project. MD also explained that he is meeting with the current and previous Chair of WPC to discuss the current leasehold arrangements with NNC.

**Stage Lighting** – The LED stage lighting has been installed but it was found to be insufficient. It was felt that Flood / spotlights were required towards the front of the stage. The lights have been ordered at an additional cost and will be fitted in January.

**Football store** – A huge thank you to TK for providing the wood for the shelving. The new shelves have been cut and will be erected shortly. MD/RK to organise.

**Village Hall open day** - Promotional options to maximise the use of the VH still need to be considered. TK met with the Art Group to see if the VH could help in recruiting new members. The group have their own website and declined offers of promotional help from VH committee at the present time. Ursula volunteered to speak with Rosemary, the group leader to assess situation and see if WVH can assist further.

**Treasurer's Report.** (JP)

Income:

Letting £1,225.00 Bar receipts, £426.90

Expenditure:

Bar stock, £1,900.91; Energy £244.48; Maintenance £212.25; Wages, (cleaner, hall manager, bar staff) £718.75

Balance sheet:

Current account, £28,319.69 Bar float £450; Petty cash £82.90 Debtors, £610.00; MHBS £2,743; Fund raising, £335.02

As it is non-interest bearing, it was agreed that the MHBS account would be closed and balance transferred to current account.

**Bar Report:** BL *provided a written report to be read at the meeting*

Chairman's signature: .....

Date: .....

4 functions since the last meeting. Two wakes, the Christmas party for the dance group and the Youth Band concert. Takings relatively low so no additional stock was necessary. Bookings for January include the Corby triathlon AGM and Awards night plus a 60<sup>th</sup> birthday party. MD, KL, BL to organise a training session for the new till for bar staff and committee members

**Social Report: TH**

TK on holiday so the karaoke evening in January 2023 has been temporarily postponed. Children’s Christmas party was a great success and seems as if it may become an annual event. Sue Richards applying to Bonfire committee for some contribution funding. Low ticket prices do not cover party costing. Still lack of an individual / volunteer to chair the group. GR to continue running the Seniors Christmas Party. This is a registered committee with a fund raising licence. Bar request has been made for 2003. 83 seniors from Stoke Albany and Wilbarston attended the free afternoon tea party. King’s Coronation. (Saturday 6<sup>th</sup> May. Bank Holiday Monday 8<sup>th</sup> May) The Fox would like to be involved in any plans for community celebration. As yet, nothing has been suggested by the village. GR to report at next meeting. MD confirmed that hall has been allocated to Wilbarston community celebrations as required.

**Correspondence. MD**

Barclays Bank sent WVH what was considered to be an abrupt / rude letter demanding we respond to a detailed questionnaire with explicit penalties if we failed to do so. MD sent an email reply to complain about the tone of the letter. No response received to date Jeannette providing MD with a contact phone number if we wish to take further.

**Hall Maintenance and Improvement. MD**

**The pea gravel** Committee agreed that the best solution is to continue the block paving path to fill the pea gravel area and make the entire area one level. TH requested to investigate and quote.

**AOB**

**Broken football bench. GR.** TK to report damage to PC.

**AGM.** Reminder that the AGM will be held on Thursday 2<sup>nd</sup> March .

**HSBC Funding .** Jeannette works for the HSBC bank and is eligible to make an annual community funding bit of up to £500. She asked the committee to submit a bid for funding. She will then forward it to relevant HSBC department on our behalf. MD will liaise at appropriate time.

After discussion MD proposed to formally co-op Jeanette and Ursula onto the Village Hall committee. Both accepted the invitation and contact details were exchanged. MD to provide copies of the constitution and names to be added to Trustee listing for Charity Commission annual return in March.

**Date of Next Meeting – Thursday 2<sup>nd</sup> 2023 at 7:30pm** Apologies: TK.

Signed:

Date:

Chairman’s signature: .....

Date: .....