

Minutes of the Wilbarston Parish Council Meeting Held on
Thursday 12th December 2019 at 7.30 pm in the Village Hall



Present:

Councillors: N Richards (Chair), L Dale, R Willatts, S Dalton, D James, Cllr A Smith

Clerk: Becky Jones

Minute No.		ACTION
19/383	Apologies received – Cllr K Walkling RESOLVED: The apologies were accepted	
19/384	Declarations of Interest by Councillors – none	
19/385	Resolution to approve and sign minutes of the meeting of the Parish Council held on 14th November 2019 – RESOLVED: The minutes were signed by the Chairman as a correct record of the meeting	
19/386	Representations from Members of the Public – None	
19/387	Matters from previous meeting, to receive updates and determine future actions on the following;	
19/387 a	19/373 a November 19 – Development of a good neighbour scheme and emergency planning Cllr James gave an update on the development of a good neighbour scheme and emergency planning. Next step to approach Northants ACRE for funding	
19/387 b	19/373 c November 19 – Amendment of the dates on the village commemorative bench to read 1914 – 1918 Plaque with amended dates installed	
19/387 c	19/373 d November 19 - Solar powered irrigation at the parish allotments Cllr Richards to report again in January	NR
19/387 d	19/373 e November – maintenance work of the village green Cllr Dale proposed a budget of £300 is put aside for the work on the Village Green, the parish council AGREED	LD
19/387 e	19/373 f November – works required for entry into the best village competition Volunteers now include a member from the Church	NR
19/387 f	19/373 g November – Asset of Community Value status of The Fox Cllrs Smith and Walkling to complete the online application	AS/KW
19/388	To consider and agree action regarding the future of the pilot bus service between Market Harborough and Corby beyond March 2020 Cllr Richards gave an update on the service in November	

Chairman's signature:

Date:

	Existing parishes involved in the scheme to be chased to establish whether or not they have agreed to contribute to the service beyond March 2020	NR																															
19/389	To receive a report on the Village Hall Management Committee meeting Report received (see Appendix A)																																
19/390	To note any developments regarding Local Government Reorganisation and consider any appropriate action No further update																																
19/391	To consider the need to promote candidacy at the May 2020 elections and to agree a plan of action Article was written for the Chronicle. Cllrs to promote candidacy when talking to people in the community	ALL																															
19/392	To consider and agree a response to the emails received regarding requests to upgrade the skate park The council AGREED that the cost is unfortunately beyond the council's affordability means at this current time	NR/Clerk																															
19/393	Allotments: To consider and resolve the resent application for vacant plot 2 a to non-parishioners The application from a non-parishioner to rent the vacant plot was AGREED Clerk to contact applicant and issue relevant documentation	Clerk																															
19/394	To consider and agree action over the extended closure of a section of the bridleway on Brig Lane Wilbarston Parish Council to write to Northamptonshire County Council to request their plans to re-open the bridleway in the vicinity of the badger set.	NR/Clerk																															
19/395	Consider whether any response is necessary to the recently displayed notice of deposit under the Commons Act 2006 by Rockingham Castle Estate No action required																																
19/396 19/396 a	<p>Finance: To receive the Finance Report, Bank Statements & Bank Reconciliation for November: reports received</p> <p>Receipts:</p> <table border="1"> <thead> <tr> <th>Paid into Current A/C</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>26/11/19</td> <td>£20</td> <td>Green</td> <td>Allotment Rent – Plot 6a, 7a</td> </tr> </tbody> </table> <p>Monthly Bank Reconciliation – Current Account Balance £13,222.15 Welland Wanderer Account Balance £2,776.77 Reserve Account Balance £4,741.99</p> <p>Bank Statement & Bank Reconciliation 30st November 2019</p> <table border="1"> <thead> <tr> <th></th> <th>Unity Trust</th> <th>Welland</th> <th>Unity Trust</th> <th></th> </tr> <tr> <th>Bank Accounts</th> <th>Current A/C</th> <th>Wanderer A/C</th> <th>Reserve A/c</th> <th></th> </tr> </thead> <tbody> <tr> <td>Balance 1 Apr 19 per statement</td> <td>£5,060.02</td> <td>£0.00</td> <td>£4,741.99</td> <td rowspan="3"> Bank Reconciliation 30-Nov-19 Balance per Statement £13,258.15 U/p Cheques </td> </tr> <tr> <td>Outstanding Receipt</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Reconciled</td> <td>£5,060.02</td> <td>£4,267.70</td> <td>£4,732.49</td> </tr> </tbody> </table>	Paid into Current A/C	Amount	Received from	Reason for Payment	26/11/19	£20	Green	Allotment Rent – Plot 6a, 7a		Unity Trust	Welland	Unity Trust		Bank Accounts	Current A/C	Wanderer A/C	Reserve A/c		Balance 1 Apr 19 per statement	£5,060.02	£0.00	£4,741.99	Bank Reconciliation 30-Nov-19 Balance per Statement £13,258.15 U/p Cheques	Outstanding Receipt				Reconciled	£5,060.02	£4,267.70	£4,732.49	
Paid into Current A/C	Amount	Received from	Reason for Payment																														
26/11/19	£20	Green	Allotment Rent – Plot 6a, 7a																														
	Unity Trust	Welland	Unity Trust																														
Bank Accounts	Current A/C	Wanderer A/C	Reserve A/c																														
Balance 1 Apr 19 per statement	£5,060.02	£0.00	£4,741.99	Bank Reconciliation 30-Nov-19 Balance per Statement £13,258.15 U/p Cheques																													
Outstanding Receipt																																	
Reconciled	£5,060.02	£4,267.70	£4,732.49																														

Chairman's signature:

Date:

19/396 b	balance 1 Apr 19				
	Receipts	£13,977.02	£3,900.00	£9.50	
	Payments	£5,798.89	£4,688.44		
	U/p Cheques	36.00	£702.49		
	Transfer Current to Reserve a/c				
	Closing Balance	£13,222.15	£2776.77	£4,741.99	
					Reconciled Balance £13,222.15
To consider and approve the accounts for payment:					
	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power
	300456	£269.62	Clerk	Salary December 2019	s.112 LGA 1972
	300457	£38.29	Clerk	Expenses November 2019	s.111 LGA 1972
	300458	£18.00	Wilbarston Village Hall	Room Hire <ul style="list-style-type: none"> Parish Council meeting 14th November 2019 	s.111 LGA 1972
Welland Wander Bank Account					
	300023	£1422.95	Lawson's of Corby November Payment	Welland Wanderer	GPC
19/396 c	RESOLVED: The above payments were agreed				
19/396 d	To receive the Internal Controls Councillor report for August – October 2019 Report received				
19/396 e	To receive the finance advisory group recommendations from their meeting held on 4th December 2019 Report received (see Appendix B)				
19/396 f	To resolve the budget and estimated earmarked reserves for 2020/21 Estimated earmarked The budget was <u>AGREED</u>				
19/397	To resolve the precept for 2020/21 The precept of £12,000 for 2020/21 was <u>AGREED</u>				
19/397 b	Planning Applications – Consider response to any planning consultations received;				
19/397 b	To receive and notes the Planning Report for November Report received (see Appendix C)				

Clerk

Chairman's signature:

Date:

19/398	To receive and note the monthly playing field inspection report and consider action in response to any proposals Cllr Richards reported that a small area of the multiple climbing frame woodwork is partly rotten and requires repair Paper report to follow. Cllr Richards carry out the next inspection	NR
19/399	To receive the weekly defibrillator/telephone kiosk inspection report and consider action in response to any proposals Paper report to follow. No issues	
19/400	Date of the next Meeting: The meeting will be held on Thursday 9 th January 2020 at 7.30pm in the Village Hall	
	Meeting Closed: 8.53pm	

Chairman's signature:

Date:

Appendix A



**Wilbarston Village Hall Management Committee
Minutes of Meeting held on Thursday 5th December 2019**

Present: Mike Doyle, Georgina Royle. Lawrence Dale, Barrie Leadbeater, Moira Loake. John Hooper, Tony Huxley. Serena Mallows.

Apologies: June Pocock

Minutes of Last Meeting

The minutes were agreed as a true and correct record.

Proposed: Moira Loake.

Seconded: Barry Leadbeater

Matters arising from the previous meeting

- **Kitchen Refurbishment.** MD produced a handout summarizing the finalised plans and timetable. As per numbered bullet point:
 - Thanks to Tommy Kelly for facilitating the donation from Howdens Kitchens for the larder fridge and electric oven. The larder fridge will be integrated within a cabinet.
 - Following floor survey, an extra cost £295 will be incurred to damp proof floor and plastic skirting.
 - We need 30amp supply for oven, plinth heater and solenoid valve extractor.
 - Colours agreed by committee. The strip between work top and cabinets to be painted in teal. Window wall in Earl blue. MD has colour swatches.
 - Committee agreed a commercial dishwasher was inappropriate and too complicated for public use. Area will be replaced by an extra storage cabinet.
 - MD, GR, JH, ML and SM agreed to help empty kitchen required on Monday 9th December.
 - The second 25% stage payment of £7,060 has been paid.
 - Have asked A Class to let us have a reconciliation of additional/reductions in cost to assess budget position. Currently we are £659 above contract price of £28,241.60. We are still well within our nominal budget of £30,000 for the kitchen renovation.
 - A Class have agreed that it will remove cost of non-VAT trades from total contact price and each company will invoice WVH separately.
 - GR to purchase of crockery for end January. Pots and pans to be decided at kitchen clear out session
 - MD to complete paperwork for recycle bin from KBC and internal bins by end January
- **Remembrance plaque.** Being framed. Exact position still to be decided.

Chairman's signature:

Date:

- **Grand opening party.** MD proposed a tea and cake celebration, inviting villagers to come and see our new facilities.

Treasurer’s Report. Lettings £1,118. Hall is now consistently generating over £1000 a month. Bar takings £2,086 which included One over eight and a big private 70th Birthday party. Bar needed large restock of £722. Debtors account shows £778. No issues.

We have £16,00 in fund raising account. (Kitchen grant funding) £15,029 in our current account and £2,714 in MH BS account.

Bar Report. Thank you to Committee members who covered the Bar for one over eight. Mystic evening and 70th birthday party all successful evenings. Problem with new till. Unable to open. Needed to be reset. BL to photocopy key pages from the thick manual for bar staff. It was recommended that we use 2 tills for Wild Willy in February. Is it possible to remove the ‘sleep mode’? Bar stock in date.

Social Committee Report The band - ‘One over eight’ was very successful. Committee would like to rebook in March / April. TH in contact with Wild Willy - details to be confirmed early in New Year. PRS rights need to be investigated for live streaming. VH not to be liable for any additional licencing costs. Could Acre advise? Organisational details to be decided at January meeting.

Correspondence. Football team to return in January.

Hall Maintenance. MD asked for quote for alarm warning systems in changing rooms from Folgate, fire safety.

AOB

Lottery bid. MD submitted an online application for £1000 towards a 70 inch flat screen TV for blue toothed presentations. We will know if we are successful at the January 2020 and can discuss details then.

Date of Next Meeting - Tuesday 7th January 2020 **7.30pm**

Signed:

Date:

Chairman’s signature:

Date:

Appendix B

Wilbarston Parish Council

Note of a Finance Group Meeting held on Wednesday 4 December at 3 Weinahr Close Wilbarston.

Meeting commenced at 7.30pm.

Present: Cllrs Dale, Dalton, Richards and Walkling. Provisional apologies had been received from Cllr Smith.

The purpose of the meeting was to agree a proposed budget for 2020/21 to be submitted to the parish council meeting on 12 December. This was agreed and is attached. In addition to adjustment of the 'Other' and 'Local Government Reorganisation' lines It differs in some small detail from a full proposal drafted by the clerk and Cllr Richards will clarify these with her before the council meeting. They relate to the projected end of current year reserves rather than the budget itself and there is no variation in the proposed total budget/precept figures.

Meeting closed at 8.00pm

NR

Appendix C

PLANNING REPORT WILBARSTON PARISH COUNCIL – 12th December 2019

Planning Application to be considered at this meeting:

Planning Application considered at the 14th November meeting:

KET/2019/0708 - Mr Symonds - 1 Barlows Lane, Wilbarston - Full Application: Single storey rear extension. **RESOLVED:** Wilbarston Parish Council supports the application

Kettering Borough Council has approved permission for the following applications:

Chairman's signature:

Date: