



Minutes of the Wilbarston Parish Council Meeting Held on
Thursday 11th July 2019 at 7.30 pm in the Village Hall

Present:

Councillors: A Smith (Vice-Chairman), L Dale, R Willatts, K Walkling, S Dalton

Clerk: Becky Jones

Minute No.		ACTION
19/303	Apologies received – Cllr Richards, Cllr James, County Councillor Allan Matthews, Borough Councillor David Howes RESOLVED: The apologies were accepted	
19/304	Declarations of Interest by Councillors – Cllr Dale agenda items 19/314 b and 19/312. Cllr Willatts agenda item 19/314	
19/305	Resolution to approve and sign minutes of the meeting of the Parish Council held on 13th June 2019 – RESOLVED: The minutes were signed by the Vice-Chairman as a correct record of the meeting	
19/306	Representations from Members of the Public – Chairman of the allotment’s association spoke on behalf of agenda item 19/313 - to consider and resolve the application for the vacant allotment plot 20b to a non-parishioner Agenda item 19/313 was taken next	
19/307	Matters from previous meeting, to receive updates and determine future actions on the following;	
19/307 a	19/288 b June 19 – residents’ concerns over the managerial running and possible loss of The Fox Public House The Fox Public House is due to open under new management very shortly	
19/307 b	19/288 c June 19 – Development of a good neighbour scheme and emergency planning A meeting of the steering group for the good neighbour scheme is due to take place next week	
19/307 c	19/293 June 19 – To receive an update on the Village Fete and determine any possible future actions The volunteer group are keen to work alongside support of the council for a future Village Fete event	
19/307 d	19/300 June 19 – Temporary maintenance of the MUGA lighting at the Playing Field and to consider planning for replacement MUGA lighting RESOLVED: Works to adjust the MUGA lighting was agreed Planning for replacement MUGA lighting is ongoing Cllr Smith reported on the vandalism to the village bus shelter, urgent works have taken place to repair the vandalism of the roof	

Chairman’s signature:

Date:

	Cllr Smith to obtain quotes for replacing the damaged guttering on the bus shelter	AS																									
19/308	To receive an update and consider action regarding the co-option of a new councillor No further update																										
19/309	To receive an update and take any necessary decision on the pilot scheme for a restricted bus service between Market Harborough and Corby No update due to Cllr Richards absence																										
19/310	To note any developments regarding Local Government Reorganisation and consider any appropriate action No further update																										
19/311	To receive a report on the Village Hall Management Committee meeting Report received (see Appendix A) Cllr Dale to investigate the issue of light pollution of the external light at the village hall and whether a light sensor/LED lighting is an option for future maintenance plans	LD																									
19/312	Finance:																										
19/312 a	To receive the Finance Report, Bank Statements & Bank Reconciliation for June: reports received																										
	Receipts Paid –																										
	<table border="1"> <thead> <tr> <th>Paid into Saver Bank A/C</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>30/6/19</td> <td>£4.72</td> <td>Unity Bank</td> <td>Bank Interest</td> </tr> </tbody> </table>	Paid into Saver Bank A/C	Amount	Received from	Reason for Payment	30/6/19	£4.72	Unity Bank	Bank Interest																		
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	Transfer Current to Reserve a/c				
	Closing Balance	£15,504.96	£1,933.48	£4,737.21	
					Reconciled Balance £15,504.96
19/312 b	To consider and approve the accounts for payment:				
	Cheque No.	Amount	Payee	Reason for Payment	Statutory Power
	300448	£539.24	Clerk	Salary July/August 2019	s.112 LGA 1972
	300449	£172.57	Clerk	Expenses June 2019	s.111 LGA 1972
	300450	£18.00	Wilbarston Village Hall	Room Hire • Parish Council meeting 13 th June 2019	s.111 LGA 1972
	300451	£250.00	Scott Mechan	Village Green weed clearing etc	Public Health Act 1987 s 164 / Open Spaces Act 1906 ss 9&10
	Welland Wander Bank Account				
	300019	£1220.80	Lawson's of Corby June Payment	Welland Wanderer	GPC
19/312 c	To set a date for a finance group meeting to consider the quarter 1 analysis Date to be set over email due to Cllr Richards absence, 24 th July is the proposed date for the meeting				
19/313	To consider and resolve the application for the vacant allotment plot 20b to a non-parishioner RESOLVED: The allocation of vacant allotment plot 20b to a non-parishioner was agreed				Clerk
19/314	Planning Applications – KET/2019/0354 - PCC All Saints Church - All Saints Church, Church Street, Wilbarston - Full Application: Single storey side extension for disability facilities RESOLVED: The application was supported whole heartily				Clerk
19/314 b	To receive and note the Planning Report for June/July See Appendix B				
19/315	To consider amending the dates on the village commemorative bench to read 1914-1918 or to leave it as it is to include the conflicts since the First World War				

Chairman's signature:

Date:

	Council unanimously <u>AGREED</u> in favour of amending the dates to the original dates agreed Cllr Smith and Cllr Walkling to investigate options and costs to amend the dates	AS/KW
19/316	To consider the enquiry regarding placement of a clothes bank at the Village Hall RESOLVED: Council declined the offer	
19/317	To consider and agree the council's response to the Draft 2018 to 2028 Rights of Way Improvement Plan consultation No comment	
19/318	To appoint a delegate to attend the Northants CALC AGM on Saturday 5 October 2019 RESOLVED: Council agreed to nominate Cllr Richards to attend the Northants CALC AGM Clerk to confirm attendance with Cllr Richards	Clerk
19/319	To consider and resolve arrangements for potential temporary maternity cover of the clerk for up to a maximum of three months from October 2019 Clerk is keen to continue working and not take maternity leave. Council was in favour of the Clerks proposal, the council <u>AGREED</u> that special arrangements for the taking of minutes for one or two meetings may be required	
19/320	To receive the monthly Playing Field inspection report and consider action in response to any proposals Pending inspection report from Cllr James Cllr Willatts to carry out the next inspection	RW
19/321	To receive the weekly Defibrillator/Telephone Kiosk inspection report and to agree action in response to any proposals Report received with no issues arising	
19/322	August break arrangements (for information only) Cllr Smith investigated solar powered irrigation at the parish allotments Solar powered irrigation is being proposed; two quotes have obtained in the region of £2,500 Extraordinary meeting to be organised on 24 th July to ratify this matter Council to research funding options ready for the meeting Rubble on Chapel Lane was reported	
19/323	Date of the next Meeting: The meeting will be held on Thursday 12 th September 2019 at 7.30pm in the Village Hall	
	Meeting Closed: 8.56pm	

Chairman's signature:

Date:

Appendix A



Wilbarston Village Hall Management Committee
Minutes of Meeting held on Thursday 4th July 2019

Present: John Hooper, June Pocock, Lawrence Dale, Moira Loake, Tony Huxley.

Apologies: Mike Doyle, Georgina Royle, Barrie Leadbeater

Minutes of Last Meeting

The minutes were agreed as a true and correct record.

Proposed: Lawrence Dale

Seconded: June Pocock,

Matters arising from the June meeting

- **Kitchen Refurbishment.** KBC have confirmed the grant of £5000 towards the kitchen refurbishment, bringing the final tally to £27,000 available in cash and pledges. An extraordinary committee was held on Wednesday 19th June to decide exactly what we require so the potential contractors can carry out a final costing. Following this and other meetings with committee members, MD has produced draft detailed specification for the July meeting.
- **Replacement China.** Investigations into replacement china are ongoing.
- **Bar till.** The Sharp cash register has been obtained and is in use in the bar.
- **Harborough Band.** Concert on 15th June was excellent.
- **Village Hall manager.** We understand that Keith is very pleased with his revised role and contract.

Treasurer's Report.

Lettings good – £1,304. Bar receipts of £2,908 (from 609.70 last period) are high reflecting the lounge bar being open twice a week. Fund raising account shows £12,155 but in reality, we have £22,115 due to the successful grant applications. The grant from KBC will show when we receive the funds.

£863.50 Debtors total at the time of the meeting. Nothing alarming. Teamwork trust have £80 outstanding but this is unlikely to materialise as we are assuming the booking is cancelled. Playgroup owe £75. £2,714 in Market Harborough account and £14,825 in current account.

One hirer, Sharon, was given a refund as another hirer had encroach on her time.

Bar Report

No detailed report as BL was not able to attend. The committee was advised that the Fox would probably reopen on Wed 18th July and that the last general opening of the lounge bar would therefore be Friday 12th July. Everyone agreed that having the bar open was very successful. JP would give a rough estimate of the financial outcome at the next meeting.

Chairman's signature:

Date:

Social Committee Report

TH reported that the Albany Singers would not be giving a concert after all.

Correspondence

No correspondence to discuss.

Hall Maintenance

The detailed kitchen refurbishment specification was discussed. ML asked whether funds might cover a new range cooker. Whilst the feeling was that this may be expensive, we would look into the possibility. It was suggested that there should be a specific location for coats and other personal possessions otherwise they may be left on work surfaces on which food would be prepared. There was some confusion as to the design of the shutters. Two were specified as wooden and one metal. This needs to be clarified.

AOB

Asbestos Survey – JH explained the need for and the results of the Asbestos Survey carried out by BDA Surveying Ltd on the 29th May 2019. The demolition and refurbishment part of the survey must be made available to the Kitchen refurbishment contractor.

Any future contractor must be made aware of the general survey report.

There was only one situation requiring action. Loose old roof or pantile tiles were found in the Bar store. Surveyors comment – ‘Materials of this type are unlikely to give rise to airborne fibre release however due to its condition it would be prudent to have it removed at the earliest opportunity.’ JH to liaise with our Hall Manager on how and where this material will be disposed.

Youth Brass – JP raised the unsatisfactory way the Hall is left after the Youth Brass practice sessions on Sundays. She reported that the Hall was left unnecessarily dirty, the foyer notice board had been interfered with, the toilets in a mess and the lounge littered. Keith has given them many reminders of these concerns.

The conditions of hire to Youth Brass did not include access to the lounge. The committee confirmed that Keith was correct in denying them access when it was requested. The committee was very concerned that a hirer was leaving the hall in such a condition and fully supported Keith in his actions. MD to discuss with Keith what further action should be taken.

Date of Next Meeting Thursday 1st August 2019

Signed:

Date:

Chairman’s signature:

Date:

Appendix B

WILBARSTON PARISH COUNCIL

Clerk: Mrs Becky Jones

clerk@wilbarstonparishcouncil.gov.uk

www.wilbarstonparishcouncil.gov.uk



PLANNING REPORT WILBARSTON PARISH COUNCIL – 11th July 2019

Planning Application to be considered at this meeting:

KET/2019/0354 - PCC All Saints Church - All Saints Church, Church Street, Wilbarston - Full Application: Single storey side extension for disability facilities

Notices of Approval received:

KBC has approved permission for the following applications:

KET/2019/0112 - Mr & Mrs J Lamswood - 2 Manor Gardens, Main Street, Wilbarston – Full Application: Two storey side extension and raise existing roof

Chairman's signature:

Date: