



Minutes of the Wilbarston Parish Council Extraordinary Meeting Held on
Thursday 10th October 2019 at 7.30 pm in the Village Hall

Present:

Councillors: N Richards (Chair), L Dale, R Willatts, D James, K Walkling, A Smith, S Dalton,
 County Cllr A Matthews

Clerk: Becky Jones

Minute No.		ACTION
19/350	Apologies received – Clerk RESOLVED: The apologies were accepted	
19/351	Declarations of Interest by Councillors – Cllr Willatts declared an interest in item 19/363 due to her involvement with the Royal British Legion	
19/352	Resolution to approve and sign minutes of the meeting of the Parish Council held on 11th September 2019 – RESOLVED: The minutes were signed by the Chairman as a correct record of the meeting	
19/353	Representations from Members of the Public – A number of members of the public attended and spoke about item 19/364a KET/2019/0624 and 0623, all opposing the applications. Comments are reflected in the council's discussion and the submission to be made in response to the applications. All present were advised of the parish council's role in the planning process and that individuals should also make their own representations to Kettering Borough Council either for or against the applications.	
19/354	Matters from previous meeting, to receive updates and determine future actions on the following;	
19/354 a	19/333 a September 19 – Development of a good neighbour scheme and emergency planning Cllr James reported still in progress. Will update next time	DJ
19/354 b	19/333 b September 19 – Planning for replacement MUGA lighting at the Playing Field AGREED that due to lack of use of existing lights consideration of expenditure on upgrade should be deferred.	
19/354 c	19/333 c September 19 – Light pollution of the external light at the village hall and whether a light sensor/LED lighting is an option for any future maintenance plans Cllr Dale will raise with Village Hall Committee	LD
19/354 d	19/333 d September 19 – Amendment of the dates on the village commemorative bench to read 1914 – 1918 RESOLVED Cllr Smith authorised to spend up to £100 on a brass strip to cover and amend the incorrect wording	AS

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19/354 e	<p>19/334 September 19 - Solar powered irrigation at the parish allotments PC and Allotments Association to attend the North Northamptonshire Funding Fair on 17 October and then agree how to proceed. Cllr Willatts may attend, and Cllr Richards will attend at some point. It is possible to drop in and meet with fund providers without a formal booking if presentations are not being attended</p>	RW/NR
19/354 f	<p>19/336 September 19 - Co-option of a new councillor Not intending now to co-opt but try to generate interest in 2020 PC elections</p>	
19/354 g	<p>19/338 September 19 - Local Government Reorganisation Under this heading Cllr Richards reported on NCALC AGM as LGR was the main content of that event. NCALC launched 'Building Communities' a guide for local councils on how to make the most of the impending reorganisation for the benefit of their communities. A presentation was given by the chief executive of the Cornwall Association of Local Councils, that county having gone through a similar process which commenced in 2009. Key points were that councils who viewed the change positively coped with it best and that an intermediate, unelected, level of communication hubs had been established to facilitate communication and activity between the Unitary Authority (County) and the town and parish councils. Building Communities proposes a similar approach and cllrs were recommended to read it for more detail.</p>	
19/355	<p>To consider and agree feedback to the Northamptonshire County Council Local Government Reorganisation survey 'Help us understand your priorities' Agreed this online survey was geared towards individual responses</p>	
19/356	<p>To consider and agree action regarding the future of the pilot bus service between Market Harborough and Corby beyond March 2020 RESOLVED Wilbarston PC wish to see the service continue beyond March 2020 and in principle to support financially to the same level as for the original launch</p>	
19/357	<p>To receive a report on the Village Hall Management Committee meeting Report received (see Appendix A)</p>	
19/358	<p>To consider and agree any improvements and or maintenance work of the village green Provisionally 26th October agreed for cutting back of trees on village green and boundary with school. May be altered and/or timing may reflect other commitments. School have indicated may be able to provide a couple of volunteers and KBC will collect trimmings. Cllr Walkling to confirm date and time to Cllr Richards who will advise school and KBC. Regarding ongoing maintenance of village green contractor is to contact Cllr Dale to confirm schedule and price</p>	KW/NR/LD
19/359	<p>To consider and agree any preparatory works required for entry into the best village competition Cllr Richards still to contact other bodies to draw together a group to promote this</p>	NR
19/360	<p>To consider the existing Asset of Community Value status of The Fox and determine any future action</p>	

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	Cllr Walkling and Cllr Smith to prepare renewal application. Will first speak to the owners at The Fox to gather all current information	KW/AS																																																																		
19/361 19/361 a	<p>Finance: To receive the Finance Report, Bank Statements & Bank Reconciliation for September: reports received</p> <p>Receipts:</p> <table border="1"> <thead> <tr> <th>Paid into Current A/C</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>30/9/19</td> <td>£20</td> <td>Gibbs</td> <td>Allotment Rent – Plot 17</td> </tr> <tr> <td>1/10/19</td> <td>£10</td> <td>Wylie</td> <td>Allotment Rent – Plot 15a</td> </tr> <tr> <td>1/10/19</td> <td>£10</td> <td>Hooper JG & BC</td> <td>Allotment Rent – Plot 14b</td> </tr> </tbody> </table> <p>Monthly Bank Reconciliation – Current Account Balance £14,030.54 Welland Wanderer Account Balance £3,725.11 Reserve Account Balance £4,741.99</p> <p>Bank Statement & Bank Reconciliation 30th September 2019</p> <table border="1"> <thead> <tr> <th></th> <th>Unity Trust</th> <th>Welland</th> <th>Unity Trust</th> <th></th> </tr> <tr> <th>Bank Accounts</th> <th>Current A/C</th> <th>Wanderer A/C</th> <th>Reserve A/c</th> <th>Bank Reconciliation</th> </tr> </thead> <tbody> <tr> <td>Balance 1 Apr 19 per statement</td> <td>£5,060.02</td> <td>£0.00</td> <td>£4,737.21</td> <td>30-Sep-19 Balance per Statement U/p Cheques £14,030.54</td> </tr> <tr> <td>Outstanding Receipt Reconciled balance 1 Apr 19</td> <td>£5,060.02</td> <td>£4,267.70</td> <td>£4,732.49</td> <td></td> </tr> <tr> <td>Receipts</td> <td>£13,727.02</td> <td>£3,900.00</td> <td>£9.50</td> <td></td> </tr> <tr> <td>Payments</td> <td>£4,756.50</td> <td>£4,442.59</td> <td></td> <td></td> </tr> <tr> <td>U/p Cheques</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Transfer Current to Reserve a/c</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Closing Balance</td> <td>£14,030.54</td> <td>£3,725.11</td> <td>£4,741.99</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>Reconciled Balance £14,030.54</td> </tr> </tbody> </table>	Paid into Current A/C	Amount	Received from	Reason for Payment	30/9/19	£20	Gibbs	Allotment Rent – Plot 17	1/10/19	£10	Wylie	Allotment Rent – Plot 15a	1/10/19	£10	Hooper JG & BC	Allotment Rent – Plot 14b		Unity Trust	Welland	Unity Trust		Bank Accounts	Current A/C	Wanderer A/C	Reserve A/c	Bank Reconciliation	Balance 1 Apr 19 per statement	£5,060.02	£0.00	£4,737.21	30-Sep-19 Balance per Statement U/p Cheques £14,030.54	Outstanding Receipt Reconciled balance 1 Apr 19	£5,060.02	£4,267.70	£4,732.49		Receipts	£13,727.02	£3,900.00	£9.50		Payments	£4,756.50	£4,442.59			U/p Cheques					Transfer Current to Reserve a/c					Closing Balance	£14,030.54	£3,725.11	£4,741.99						Reconciled Balance £14,030.54	
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	300451	£350.00	Rockingham Castle Estates	Annual Sundry Rent 01/10/19 – 30/09/20	Small Holding & Allotments Act 1908, s.23										
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	<p>£245.85 in favour of Lawsons of Corby Ltd for their invoice 6841.</p> <p>RESOLVED: The above payments were agreed</p>														
19/361 c	<p>To set a date for the finance group to review the quarter 2 financial analysis Set for 29th Oct, 7.00pm at home of Cllr Smith</p>														
19/362	<p>To consider the purchase of rock salt for the parish owned grit bins including a small stock to enable parishioners to purchase it from the council at cost price Bins will be checked before next meeting to agree purchase for top up. At present no intention to buy surplus for resale but we may look to vary source of supply</p>														
19/363	<p>To consider donating an agreed amount to the Royal British Legion for Remembrance Sunday and if agreed resolve to use section 137 expenditure (Local Government Act 1972 section 137) RESOLVED to donate £60 to the Royal British Legion</p>														
19/364	<p>Planning Applications – Consider response to any planning consultations received;</p>														
19/364 a	<p>KET/2019/0623 – Full Application: 1 no dwelling with reduction in length to existing wall and parking and additional parking/access for no.24– 24 Barlows Lane, Wilbarston (Brought forward on agenda whilst members of public present to observe). Resolved- to oppose KET/2019/0623 (new dwelling) on grounds that the proposed structure is too large for the site, is insufficiently separated from neighbours, is overbearing (sits much higher from road than cgi in design and access statement suggests, threatens privacy of neighbours due to overlooking windows and proximity of doors, may restrict light, and sits inappropriately in the conservation area on the edge of the village with a detrimental impact on the view of the village from that side, approaching from Stoke Albany. It bears no relationship to surrounding properties, materials don't match and there is excessive use of glass. Additional parking spaces will require access to a narrow part of the unadopted Orchard Close. The Parish Plan (not design statement as mentioned in the application), adopted in 2010 and reviewed in</p>														

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19/364 b	<p>2015, states that individual proposals should be dealt with on their merits but there is a presumption against garden developments.</p> <p>KET/2019/0624 – Full Application: Single story side extension, two storey rear extension to replace existing, render and part timber cladding and replacement windows – 24 Barlows Lane, Wilbarston</p> <p>Resolved-</p> <p>to oppose KET/2019/0624 (extension to existing dwelling) on grounds of excessive increase in size for the plot, resulting overbearing property, higher above road level than cgi in design and access statement suggests) impacting on view of the village from that side, new windows overlooking neighbours garden and property affecting privacy, new parking spaces requiring access via a narrow part of the unadopted Orchard Close. Concerns about reduction in existing traditional stone wall on boundary.</p> <p>It was recommended by AM that the PC should seek to have these applications called in for committee decisions.</p> <p>To receive and notes the Planning Report for September Report received (see Appendix B)</p>	
19/365	<p>To receive and note the monthly playing field inspection report and consider action in response to any proposals</p> <p>Report not available. Cllr James to carry out next</p>	
19/366	<p>To receive the weekly defibrillator/telephone kiosk inspection report and consider action in response to any proposals</p> <p>Outstanding reports to date received. No issues</p>	
19/367	<p>To receive a report from Cllr Richards on the Northants CALC AGM</p> <p>Dealt with under item 19/354g</p>	
19/368	<p>Date of the next Meeting:</p> <p>The meeting will be held on Thursday 14th November 2019 at 7.30pm in the Village Hall</p>	
	<p>Meeting Closed: 9.40pm</p>	

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Appendix A



**Wilbarston Village Hall Management Committee
Minutes of Meeting held on Tuesday 1st October 2019**

Minutes of Meeting held on Tuesday 1st October 2019

Present: Mike Doyle, Georgina Royle. June Pocock, Lawrence Dale, Moira Loake. John Hooper, Tony Huxley

Apologies: Barrie Leadbeater

MD welcomed Serena Mallows to the meeting. Serena expressed an interest in joining the committee.

Minutes of Last Meeting

The minutes were agreed as a true and correct record.

Proposed: June Pocock

Seconded: John Hooper

Matters arising from the August meeting

- **Kitchen Refurbishment.** Committee have now made decisions about worktops and colours for flooring and unit doors etc. A Class Kitchens have provided high quality CAD simulations of what the kitchen will look like. MD and KL are preparing a presentation board to be displayed in the hall so our regulars' users can see the improvements. Aim to start work on 6th January 2020. It was decided that the committee would meet between Christmas and New Year to empty the kitchen. Company will provide boxes. The kitchen contents will be stored in the changing rooms. Insurance company informed about the work and when its taking place. MD and JP to meet with A Class to discuss the Village hall paying the self employed, non VAT registered tradesmen by alternative means. KBC agreed to carry out the building regulations safety inspection certification for £253 (incl. VAT). It has been agreed that the metal shutters will stay in place. We may be eligible for £400 reduction in the Kitchen refurbishment fee if we do not need a new electrical control panel in the bar. It is anticipated that the existing one can be utilized.
- **Replacement China.** Moira showed the committee examples of IKEA crockery. It was felt to be too chunky making it difficult to store. GR and ML to work with Sharon at the Post Office who is purchasing white china for the new tearoom.
- **AOB – Outside light** Prices for sensor/timer control for the light are being obtained. Electrician due on Wednesday 2nd October.

Treasurer's Report.

Lettings up to £1,945 after the summer break. Bar takings down. Only one children's party in September making £20 after costs. £139 energy bill and £24 for card reader were paid.

Debtors account shows £1,301 outstanding, but no real issues as the majority of due payments are from September bookings. Youth brass claimed to have paid but VH have yet to receive the money. It was proposed by LD to officially write off the outstanding £135 owed by the playgroup. The committee agreed. MD proposed that we move £3,000 from our current account into the grant funding account to help keep track of payments and available money as the project progresses. There was no objection by the committee.

Kitchen payments scheme. Originally A class wanted 50% deposit but MD has negotiated a stage payment scheme with them. It has been agreed that 25% of the total cost would be paid upfront (£7,000 already paid to Class A kitchens) 25% paid a week before the work starts, 25% paid on the day and 25% paid when the work is complete. We have £14,704 in fund raising account. £15,932 in current account and £2,714 in MH BS account.

Bar Report

BL sent a written report. Issues with bar staffing might not be a problem if committee members are willing to

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stand in from time to time. Fox have agreed to support BL and discuss 'shared' paid bar staff.

Serena agreed to take the out of date crisps to the Corby food bank.

Training committee members to work behind the bar will take place on arrangement - Important that we all know how to use the card reader and electronic till.

Committee volunteered to cover the following:

Sunday 6th October. Harvest lunch, 1pm-3pm – BL and ML

Sunday 13th Youth Brass concert 5pm – 8pm TH. KL & JP.

Friday 1st November. Silver party. Paid bar staff organised.

Saturday 2nd Bonfire party – Paid Bar Staff from 5pm BL from 6pm TH. ML.

Saturday 9th, "One over the Eight" GR. JH. ML

Saturday 30th, Private function, paid bar staff and BL plus 'Summer' to collect glasses

Friday 6th, December. Senior's Xmas party, BL

Social Committee Report

DW to continue as our administrator on Facebook. (Please supply her with information to post) Youth brass performing on October 13th. Posters are now up. ?? on the door. Many thanks to Ruth for designing the poster for the Peter Chilton booking. The band - 'One over eight' will perform on 9th November. Doors to open at 7pm. Band starts at 8pm. Café style room layout with small area for dancing. Ticket prices £10 on door. £8 in advance. Tickets to be sold at Post Office and online. Posters to go up around the village soon. MD/JP on the door.

Correspondence

Nothing of importance. British Gas sorry at the loss of our custom.

Hall Maintenance

Recent survey by Folgate revealed we need to upgrade to meet new Fire safety/emergency lighting regulations. MD suggested that we need to raise around £2,000 and this will necessitate future grant applications in the New Year to cover these costs.

AOB

It was agreed by the committee that KL should go ahead a purchase a new Vax Vacuum cleaner. Estimated price £130.

Date of Next Meeting - Thursday 7th November 2019

Signed:

Date:

Chairman's signature:

Date:

Appendix B

PLANNING REPORT WILBARSTON PARISH COUNCIL – 10th October 2019

Planning Application to be considered at this meeting:

KET/2019/0624 – Full Application: Single storey side extension, two storey rear extension to replace existing, render and part timber cladding and replacement windows – 24 Barlows Lane, Wilbarston

KET/2019/0623 – Full Application: 1 no dwelling with reduction in length to existing wall and parking and additional parking/access for no.24 – 24 Barlows Lane, Wilbarston

Planning Application considered at the 12th September meeting:

KET/2019/0523 – Full Application: First floor front extension – 14 Springfield Road, Wilbarston
RESOLVED: The council considered the application and made no comments

Kettering Borough Council has approved permission for the following applications:

KET/2019/0536 – Full Application: Single storey side extension – 11 School Lane, Wilbarston

Chairman's signature:

Date: