



Minutes of the Wilbarston Parish Council Meeting Held remotely on  
**Thursday 10<sup>th</sup> December 2020 at 7.30 pm via Zoom, meeting ID 831-2085-1817**

**Councillors Present:**

N Richards (Chair), A Smith, D James, R Willatts, K Walkling, A Dowling, County Cllr A Matthews, Borough Cllr D Howes

**Clerk:** Becky Jones

**Announcement**

The Coronavirus Act 2020 received Royal Assent on 25 March 2020 and made provision for the Secretary of State to bring forward regulations on local authority meetings, including the ability to hold them virtually. The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 came into force on 4 April and allow parish and town councils to meet virtually on a platform such as Zoom.

Minute No.		ACTION								
20/563	<b>Apologies received</b> – Cllr L Dale <b>RESOLVED:</b> The apologies were accepted									
20/564	<b>Declarations of Interest by Councillors</b> – Cllr Smith Item 20/569 b expense claim									
20/565	<b>Resolution to approve and sign minutes of the meeting of the Parish Council held on 12th November 2020 and the planning group meeting held on 22<sup>nd</sup> October 2020 –</b> <b>RESOLVED:</b> The minutes were signed by the Chairman as a correct record of the meeting									
20/566	<b>Representations from Members of the Public</b> – none									
20/567	<b>Covid-19: To consider any possible actions in response to current guidelines</b> - none									
20/568	<b>To receive an update and to consider any action regarding the Welland Wanderer bus service</b> Update received. The agreed match funding had still not been received from Northamptonshire County Council It was noted that Cllr Richards had informed the new North Northamptonshire Unitary Authority that the draft leadership diagram currently has no equivalent to Northamptonshire County Council's Bus and Rail Department which was a concern moving forward with the Welland Wanderer bus service									
20/569 20/569 a	<b>Finance:</b> <b>To receive the finance report, bank statements &amp; reconciliation for December.</b> Reports received: <b>Receipts:</b>									
	<table border="1"> <thead> <tr> <th>Paid into Current A/C</th> <th>Amount</th> <th>Received from</th> <th>Reason for Payment</th> </tr> </thead> <tbody> <tr> <td>2-24/11/20</td> <td>£120.00</td> <td>Plot holders 13, 2a, 2b, 19a, 16, 19b, 6a, 7a, 3</td> <td>Annual allotment rent 20/21</td> </tr> </tbody> </table>	Paid into Current A/C	Amount	Received from	Reason for Payment	2-24/11/20	£120.00	Plot holders 13, 2a, 2b, 19a, 16, 19b, 6a, 7a, 3	Annual allotment rent 20/21	
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Chairman's signature: .....

Date: .....

**Monthly Bank Reconciliation – Current Account Balance £17,766.21 Welland Wanderer Account Balance £6,463.35 Reserve Account Balance £4,756.24**

**Bank Statement & Bank Reconciliation 30<sup>th</sup> November 2020**

	Unity Trust	Welland	Unity Trust	
<b>Bank Accounts</b>	<b>Current A/C</b>	<b>Wanderer A/C</b>	<b>Reserve A/c</b>	<b>Bank Reconciliation</b>
Balance 1 Apr				30-Nov-20
19 per statement	£11,607.00	£0.00	£4,756.24	<b>Balance per Statement</b>
				<b>£17,766.21</b>
Outstanding Receipt Reconciled				U/p Cheques
balance 1 Apr 19	£11,607.00	£3,355.72	£4,751.50	
Receipts	£12,827.76	£6,816.93	£4.74	
Payments	£6,668.55	£3,709.30		
U/p Cheques				
Transfer Current to Reserve a/c				
<b>Closing Balance</b>	<b>£17,766.21</b>	<b>£6,463.35</b>	<b>£4,756.24</b>	<b>Reconciled Balance</b>
				<b>£17,766.21</b>

20/569 b

**To consider and approve the accounts for payment**  
**Accounts for Payment:**

Cheque No.	Amount	Payee	Reason for Payment	Statutory Power
Standing Order	£276.93	Clerk	Salary December 2020	s.112 LGA 1972
IB	£263.99	Clerk	Expenses Nov/Dec 2020	s.111 LGA 1972
IB	£7.65	Cllr Andrew Smith	Travel expenses for moving the VAS sign between villages	s.111 LGA 1972
IB	£12.98	Sandy Childs	Plants for the village green	Countryside Act 1968
IB	£44.00	Northants CALC	Off to a flying start training	s.111 LGA 1972
IB	£1231.60	Lawson's of Corby Ltd	November Welland Wanderer charges	GPC

LGA = Local Government Act

**RESOLVED:** The above payments were **AGREED**

20/569 c

**To receive the internal controls for July - September 2020**  
Report received

Chairman's signature: .....

Date: .....

20/569 d	<p><b>To receive the finance group recommendations on the draft the budget from their meeting held on 19<sup>th</sup> November 2020</b> Recommendations to accept the proposed precept and budget was received</p>	
20/569 e	<p><b>To resolve the precept and budget for 2021/22</b> <b>RESOLVED:</b> The precept and budget for 2021/22 was <b>AGREED</b> Clerk to submit the precept request to Kettering Borough Council</p>	Clerk
20/570	<p><b>To consider applying for a grant from the Police, Fire and Crime Commissioner’s fun, for initiatives that support the Northamptonshire Strategic Road Safety Plan, specifically towards the upgrade purchase of a more refined VAS sign or camera</b></p> <p><b>RESOLVED:</b> The council to pursue applying for a grant towards the purchase of a more refined VAS sign/camera was <b>AGREED</b></p> <p>Borough Councillor D Howes offered a contribution of £500.00 towards the purchase from his Ward initiative fund</p> <p>The possibility of obtaining a speed limit reduction in the parish was discussed</p>	AS/Clerk
20/571	<p><b>To consider and agree funding for the planting of wildflowers in the parishes open spaces</b> Update received. Item to be considered again in January</p>	AD/Clerk
20/572	<p><b>To consider and agree what action is required following some public feedback on the old fencing materials remaining along the northern boundary of the playing field</b> Council to remove the old wiring and posts that remain along the northern boundary of the playing field. Cllr Walkling to assess the site before the old fencing is removed. Council to request the disposal of the old wiring and posts from Kettering Borough Council. Cllr Smith to investigate costing for replacement fencing <b>RESOLVED:</b> The above action was <b>AGREED</b></p>	KW NR AS
20/573	<p><b>Local Government Reorganisation</b> – to receive an update and consider any action. - Report received</p>	
20/574	<p><b>Planning Applications</b> – Consider response to any planning consultations received:</p>	
20/574 a	<p><b>Consider a response to the Public Consultation on the draft North Northamptonshire Housing Allocation Scheme, with particular reference to proposed parish input</b></p> <p>Members to make individual representations if desired</p>	
20/574 b	<p><b>KET/2020/0828</b> – West Lodge Rural Centre - Desborough - Full Application: Single storey extension to provide a butchers counter and associated cold storage <b>RESOLVED:</b> The council supports this planning application</p>	

Chairman’s signature: .....

Date: .....

	Clerk to notify Kettering Borough Council planning department	Clerk
<b>20/575</b>	<b>To receive an update and to consider any action regarding the Neighbourhood Plan</b> No responses received so far to Chronicle Article requesting volunteers. Review again at next meeting.	Clerk
<b>20/576</b>	<b>To receive a report from the clerk to update members on existing council business</b> Report received see Appendix B	
<b>20/577</b>	<b>Date of the next Meeting:</b> The meeting will be held on Thursday 14 <sup>th</sup> January 2021 at 7.30pm remotely via Zoom unless restrictions for all gatherings have been lifted by the Government	
	<b>Meeting Closed:</b> 8.46pm	

Chairman's signature: .....

Date: .....

## Appendix A



**Wilbarston Village Hall Management Committee**  
**Minutes of the Online Meeting held on**  
**Thursday 3rd December 2020**

***DUE TO THE OUTBREAK OF THE CORONA VIRUS THE MAY COMMITTEE MEETING WAS CONDUCTED ONLINE WITH COMMITTEE MEMBERS PARTICIPATING FROM HOME VIA EMAIL***

**Online Presence:** Mike Doyle, Georgina Royle, John Hooper, June Pocock, Serena Mallows, Tony Huxley, Ray Kemp and Tommy Kelly.

**Apologies:****Minutes of Last Meeting :**

There was no online objection to passing the minutes from the November meeting as a true and correct record.

**Matters arising from October meeting**

**Village of the year** – SM to continue monitoring

**Use of Lounge** – JH's proposal deferred until crisis over

**Waste bins** – MD contacted - KBC still waiting for delivery of stock with the new D type lock.

**ACRE membership certificate** – MD has contacted - Frances Harris confirms certificates delayed due to crisis but will be sent in due course.

**AOB** – Under government restrictions, hall was closed on November 5<sup>th</sup>. All users were advised, KL shut down and secured. MD applied for the Local Restrictions grant via KBC and we have now received payment of £1,344 – a welcome boost to finances. Guidance now received from ACRE - hall can reopen from 2nd December under new tier 2 restrictions. KL contacting users and arranging re-opening.

**Treasurer's Report.**

Kick boxing was able to start up again yesterday and tai chi and a few others will be starting again next week. Thanks to Mike we have secured a grant from KBC of £1334 for loss of income. Thanks also to Richard Brown who has waived his fee for auditing our accounts, which are now completed. Mike has sent him a gift voucher to show our appreciation.

**Income** Lettings £540 Grant KBC £1334.

**Total income £1874**

**Expenditure.** Gifts (Lawrence Dale & Richard Brown) £81.90. Elect £160.21. Repairs and mntce £135. Wages £417.

**Total Expenditure £794.11**

**Total Profit £1079.89**

**Balance Sheet:** Stock : **£1164.44** Debtors: **£330** . Fund raising A/c **£719.02**. MHBS: **£2743**. Float: **£350**. Petty Cash: **£91.56**. Current A/c: **£17037.03**

**Total assets £22435.05**

**Bar Report.** Nothing to report.

**Correspondence.**

**Annual Accounts** – JP has received annual accounts and forwarded copies to MD. MD will arrange for copies to be circulated to the committee. There are no major surprises and the impact of the Covid crisis is clearly evident in the figures. We nominally show a loss, but as in previous years this is largely due to variations in grant payments received and paid over the financial year. The key point to note is that the village hall remains secure and solvent with strong financial reserves. However, we will need to manage our reserves prudently and essential spend only as we go forward into 2021.

**AmazonSmile scheme** to make purchases on normal terms and costs but Amazon will make donation 0.5% of cost to WVH. MD still to discuss with Treasurer and investigate further to see if any benefits.

Chairman's signature: .....

Date: .....

**Auditor appreciation** – JP suggested that because Richard Brown, our auditor has waived his £450 fee, she felt that a small token of our appreciation was in order. MD agreed and purchased £25 M&S voucher and thank you card and delivered to his address.

**Covid guidance** – ACRE have kept us advised and informed with useful emails as crisis continues

**Hall Maintenance.**

**Quotations for fire alarm maintenance** – Quotations now received for maintaining fire alarms system. Prices are virtually identical to current provider. Suggest we remain with current provider but review again if they do not provide good service in future.

**Hall Closure** - KL has been visiting hall on regular basis to check security, heating etc

**Hire charges** – KL is carrying out an analysis of the income flows from bookings over last 2 years to see if any change to hire charges is justified. MD will advise committee once analysis completed.

**AOB**

Committee continue to thank Mike and Keith for their hard work and commitment to keep the village hall functioning under the COVID-19 restrictions. Thank you to June for organising the financial auditing of VH accounts.

The committee were delighted to hear that Lawrence is now making a full recovery.

Festive greetings and well wishes for 2021 were exchanged by committee members.

**Date of Next Meeting** – Thursday 7<sup>th</sup> January 2021. Type of meeting to be confirmed.

Signed:

Date:

**Appendix B**

**Local Government Reorganisation**

This is a standard agenda item at the moment but attached for information is the recently received leadership/organisation chart for the new authority as recently agreed by the shadow executive. There is a small box marked parish councils on page 5 and no doubt more detail about this will be obtained at the Q & A session with Cllr Jenney on Wednesday evening. I also hope to find out what his responsibility for rural affairs, if elected next year, will include with regard to rural transport.



Proposed  
Leadership Structure

**Publishing of The Chronicle**

We are still searching for a successor to Janet Mackintosh who for many years has undertaken the task of pulling together the content and drafting the magazine. We probably have a maximum of two months to find somebody. It's a role which is concentrated into a few days once a quarter and with modern technology many people will have the ability to do this, we just need to find one of them. Working with the editor it does offer a chance to help out in the community without necessarily having to be in the public eye.

Cllr Willatts to post advert on social media

**Planning**

Planning Application to be considered at this meeting:

**KET/2020/0828** – West Lodge Rural Centre - Desborough - Full Application: Single storey extension to provide a butchers counter and associated cold storage

Chairman's signature: .....

Date: .....

Kettering Borough Council has refused permission for the following applications:

**Renotification - KET/2020/0553 – 11 and 18 Dallacre Drive, Wilbarston – Full Application: Raise roof height of 2 no. semi-detached dwellings to create first floor, single storey front extension to No.18 and associated works**

**Playing Field inspection**

Inspection complete. Cllr Richards reported a minor trip hazard on one unofficial crossing point at the boundary where the fence remains (where there is actually no right to cross).

**Defibrillator/Telephone Kiosk inspection**

No issues arising. Cllr Walking to issue reports

On behalf of the Poppy Appeal Cllr Willatts gave formal thanks for the money raised

Chairman's signature: .....

Date: .....