

WILBARSTON PARISH COUNCIL

Clerk: Mrs Becky Jones

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www.wilbarstonparishcouncil.gov.uk



Members of the public

18th March 2020

YOU ARE HEREBY INVITED to attend the extra-ordinary Meeting of Wilbarston Parish Council which will be held at the Village Hall, Wilbarston ON TUESDAY 24th March 2020, commencing at 7.30pm when the undermentioned business will be transacted. Members of the public are welcome to attend Parish Council meetings.

AGENDA

- 20/451** To receive and approve apologies for absence received from Councillors not in attendance
- 20/452** To receive declarations of Interest in accordance with the Council's Code of Conduct related to business on the agenda (Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.)
- 20/453** **To put the following measures in place should the Parish Council not be able to convene due to restrictions put in place by Central Government to combat Covid-19 infection.**
- To RESOLVE to approve the following emergency measure to allow the Parish Council to comply with statutory or commercial deadlines in the event that it is not possible to convene a meeting of the council in reasonable time.**
- a** – In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.
- b** – In the event that public meetings are prohibited, all financial paperwork to continue to be scanned and electronically sent to the Internal Controls Councillor, Payment list to be then circulated electronically to the entire council. The Clerk's salary is covered by separate legislation, other payments can be authorised by the Clerk using delegated powers up to £500. Once electronically approved the payments will be made in the usual manner once a month. This is to enable council business to continue.
- c** – Any decisions taken during this period are to be formally approved at the first council meeting following the emergency measures.
- 20/454** **Finance:**
- a** – To consider and resolve Wilbarston Parish Council's contribution of £700 to continue the pilot bus service between Market Harborough and Corby beyond March 2020
- b** – To resolve amendments to the banking mandate for the operation of the bank accounts, payment instructions and banking services be approved and be provided to the bank by persons authorised to do so in accordance with the bank's procedures and the mandate. Including entitling the bank to rely upon the amended mandate until it receives a later mandate amending it; the bank will be notified in writing of any changes in the organisation as per the terms and conditions of the of the account
- c** – In conjunction with the council's financial regulations 6.10, consider and resolve for payments to be made by internet banking resolving the nominated internet banking users and the authority and access levels required
- 20/455** **Planning Applications** – Consider response to any planning consultations received;
- a** – KET/2020/0154 – 6 Springfield Road, Wilbarston, Full Application: Two storey front extension and canopy porch

20/456 To confirm the date and venue of the next meeting – Thursday 9th April 2020

A handwritten signature in cursive script, appearing to read 'Becky Jones', followed by a period.

Becky Jones
Clerk and Responsible Finance Officer