

**WILBARSTON PARISH COUNCIL**

Clerk: Mrs Becky Jones  
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7<sup>th</sup> September 2023

**YOU ARE HEREBY INVITED to attend the Meeting of Wilbarston Parish Council which will be held at the Village Hall, Wilbarston on THURSDAY 14<sup>th</sup> September 2023, commencing at 7.30pm when the undermentioned business will be transacted.**

**AGENDA**

- 23/327 APOLOGIES** - To receive and approve apologies for absence from Councillors not in attendance
- 23/328 DECLARATIONS OF INTEREST** in accordance with the Council's Code of Conduct related to business on the agenda
- 23/329 MINUTES** - approve and sign minutes of the meetings of the Parish Council held on 13<sup>th</sup> July 2023
- 23/330 TO RECEIVE REPRESENTATIONS FROM MEMBERS OF THE PUBLIC** (Members of the public are permitted to make representations, answer questions and give evidence in respect of any **item of business included on the agenda**. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should address their representations through the chairman of the meeting, who may direct that a written or oral response be given.)
- 23/331 NNC DESBOROUGH WARD REPRESENTATIVES** - To receive an update and consider any action proposed
- 23/332 MATTERS FROM PREVIOUS MEETINGS** - to receive updates and determine future actions
- a** – 23/314 a – sign to commemorate the life of Queen Elizabeth II and the ascension of King Charles
  - b** –23/314 c– the planting of wildflowers in the parishes open spaces
  - c** – 23/314 d – upkeep of the sports facilities incl refurb/replacement of the Village Hall floodlights and actions required to apply for grant funding
  - d** – 23/314 e – Vehicle Activated Speed Signs
  - e** - 23/314 f – website domain and emails
  - f** – 23/321 – replacing and rehanging the Church Street allotment gate and maintenance of the gate post at the Rushton Road allotments
- 23/333 NEIGHBOURHOOD PLANNING** - To receive an update and consider any proposals from the Neighbourhood Planning Advisory Committee
- b** - Consider and agree the cost to print a questionnaire that hopes to gain an insight into the communities needs and aspirations for the future of Wilbarston
  - c** – Consider and agree the recommendation that a “Call for Sites” process is commenced and the proposed letter and application form in the accompanying draft forms be sent to all relevant landowners
  - d** - To consider making funding available to obtain approximately 4500 biological records relating to the Parish of Wilbarston for use within the Environmental Theme Groups section of the Neighbourhood Plan
- 23/334 VILLAGE HALL LEASE RENEWAL & PLAYING FIELD** - To discuss and agree action regarding the community Asset Transfer process
- 23/335 ROAD SAFETY** – To discuss and agree action on the following
- a** – investigate the request from a parishioner with the regards to a need for a zebra crossing on Carlton Road by the bus stop or on School Lane and agree any necessary action
  - b** – consider applying for a grant from Police Commissioner to pay for a village boundary fence and planters once new speed signs are in place
- 23/336 WELLAND WANDERER** - To receive an update and consider any action proposed
- b** – consider applying for £500 of funding from the Empowerment Grant towards the Welland Wanderer service now that it has been confirmed that it does not affect our eligibility to apply for community funding

- 23/337 ANNUAL FIREWORK DISPLAY** - Agree required actions by the Parish Council to ensure that the annual fireworks display is successful and safe, review the health and safety plan and the councils current public liability insurance
- 23/338 VILLAGE BENCH** – To consider action with regards to the fragile bench in the churchyard including the possibility of replacing it at a cost to the Parish Council
- 23/339 WILDLIFE CONSERVATION** – To consider the proposal from an artist and conservationist with regards to possible tree planting and wildlife conservation within the parish
- 23/340 CONSULTATIONS** - To consider the councils response to the NNC Active Communities Framework Town & Parish Council Survey
- 23/341 FINANCE:**  
**a** - to receive the finance report, bank statements & reconciliation for August/September  
**b** - to consider and approve the accounts for payment  
**c** – to set a date for the finance group review the Quarter 2 analysis  
**d** - to commence the annual donation for the agreed electricity supply to the defibrillator  
**e** – to consider the purchase of a password management tool and the proposal for the cost to be split between Wilbarston PC and Braybrooke PC
- 23/342 PLANNING:** - To consider responses to the following applications and any late received applications  
**b** – to receive and note the Planning Report for August/September
- 23/343 PLAYING FIELD:**  
**a** – to receive the monthly Playing Field inspection report and consider action in response to any proposals
- 23/344 DEFIBRILLATORS** - To receive the weekly defibrillator inspection reports and consider action in response to any proposals
- 23/345 NEXT MEETING** - To confirm the date and venue

*Becky*

**Becky Jones - Clerk and Responsible Finance Officer**

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all Council papers are available to download at [www.wilbarstonparishcouncil.gov.uk](http://www.wilbarstonparishcouncil.gov.uk)