

WILBARSTON PARISH COUNCIL

Clerk: Mrs Becky Jones
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7th May 2020

YOU ARE HEREBY INVITED to attend the Annual Meeting of Wilbarston Parish Council which will be held remotely ON ZOOM, meeting ID 831-2085-1817, on THURSDAY 14th May 2020, commencing at 7.30pm when the undermentioned business will be transacted.

AGENDA

- 20/467** To elect the Chair of Wilbarston Parish Council
a – Signing of the Declaration of Acceptance of Office Form by Chairman
- 20/468** To elect the Vice-Chair of Wilbarston Parish Council
- 20/469** To receive and approve apologies for absence received from Councillors not in attendance
- 20/470** To receive declarations of Interest in accordance with the Council's Code of Conduct related to business on the agenda (Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.)
- 20/471** Resolution to approve and sign Minutes of the meetings of the Parish Council held on 9th April 2020
- 20/472** To receive representations from Members of the Public (Members of the public are permitted to make representations, answer questions and give evidence in respect of any **item of business included on the agenda**. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should address their representations through the chairman of the meeting, who may direct that a written or oral response be given.)
- 20/473** To receive and accept the resignation of Cllr Sacha Dalton
- 20/474** To consider and resolve any expressions of interest in and/or proposals to fill by co-option the two councillor vacancies
- 20/475 Covid-19:**
a – To consider any possible actions in response to current guidelines
b – To consider the purchase of a Zoom annual licence to take advantage of a 50% discount in fees
- 20/476** To consider whether any response is necessary to the Notice of Declaration that confirms The Fox Public House as an Asset of Community Value
- 20/477 Finance:**
a - To receive the finance report, bank statements & reconciliation for April
b - To consider and approve the accounts for payment
c - To receive the finance group report from April noting the Quarter 4 summary, end of year accounts for 2019/20 including the Welland Wanderer accounts and year end VAT return
d – To consider and agree the accounts for year end March 2020
e – To consider and resolve the asset register for 2020/21
f – To consider and resolve the clerks overtime of 17 1/2 hours
g – To consider and approve the Financial & Management Risk Assessment
h – To consider and resolve the reserves as at year end March 2020
i – Resolution to certify Wilbarston Parish Council as exempt from a limited assurance review under section 9 of the LA (smaller authorities) regs 2015
- 20/478 Planning Applications** – Consider response to any planning consultations received;
a - **KET/2020/0271** – 1 Barlows Lane – Single storey rear extension
- 20/479 Allotments:**
a - To consider the current number of non-parishioner allotment holders
b - To consider and resolve the application for the vacant allotment ½ plot to a non-parishioner

20/480 To receive a report from the clerk to update members on existing council business

20/481 To confirm the date and venue of the next meeting – Thursday 11th June 2020



Becky Jones

Clerk and Responsible Finance Officer

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all Council papers are available to download at www.wilbarstonparishcouncil.gov.uk