

WILBARSTON PARISH COUNCIL

Clerk: Mrs Becky Jones

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www.wilbarstonparishcouncil.gov.uk



6th May 2021

YOU ARE HEREBY INVITED to attend the Annual Meeting of Wilbarston Parish Council which will be held at the Village Hall, Wilbarston on THURSDAY 13th May 2021, commencing at 7.30pm when the undermentioned business will be transacted.

AGENDA

- 21/69** To elect the Chair of Wilbarston Parish Council
a – Signing of the Declaration of Acceptance of Office form by Chair
- 21/70** Declaration of acceptance of office, all members, to Wilbarston Parish Council
a – Signing of the Declaration of Acceptance of Office forms by newly elected members
- 21/71** To elect the Vice-Chair of Wilbarston Parish Council
- 21/72** To receive declarations of Interest in accordance with the Council’s Code of Conduct related to business on the agenda (Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.)
- 21/73** Resolution to approve and sign Minutes of the meetings of the Parish Council held on 8th April 2021
- 21/74** To receive representations from Members of the Public (Members of the public are permitted to make representations, answer questions and give evidence in respect of any **item of business included on the agenda**. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should address their representations through the chairman of the meeting, who may direct that a written or oral response be given.)
- 21/75** To appoint and agree members of Wilbarston Parish Council’s advisory groups/areas of interest and council members of outside bodies and committees
- 21/76** To confirm the calendar of Council meetings for 2021/22
- 21/77** To agree that Wilbarston Parish Council as at 13th May 2021 meet the two criteria for eligibility (Localism Act 2011 s8) set out in a statutory instrument known as the Parish Councils General Power of Competence (Prescribed Conditions) Order 2012.
- 21/78** **Matters from previous meeting, to receive updates and determine future actions on the following;**
a – 21/45 a – committed works to provide a solar powered irrigation system at the parish allotments
b – 21/59 c - the planting of wildflowers in the parishes open spaces
c - 21/59 d – fencing (removal and replacement) along the northern boundary of the playing field
d – 21/59 e – Local Government Reorganisation
e – 21/59 g - planting of a community sponsored tree in the parish
f – 21/60 a – the latest advice with regards to the holding of in-person meetings of the council
- 21/79** The appointment of a Police Liaison Representative to act as a single point of contact with Northamptonshire Police
- 21/80** To receive an update and to consider any action regarding the Welland Wanderer bus service
- 21/81** To consider options regarding the request from the Village Hall Management Committee for planting required to thicken up the hedge at the Village Hall where a horse had been reported jumping over it
- 21/82** To consider and resolve the annual insurance cover commencing 1st June 2021
- 21/83** **Finance:**
a - To receive the finance report, bank statements & reconciliation for April

Continued overleaf.

- b** - To consider and approve the accounts for payment
- c** – To consider and resolve the purchase of a second set of batteries for the new VAS sign
- d** - To receive the finance group report from its meeting early May noting the Quarter 4 analysis, acceptance of the accounts (including the Welland Wanderer accounts and year end reserves
- e** – To consider and approve the Financial & Management Risk Assessment
- f** – To consider and agree the reserves policy
- g** – To consider and resolve the reserves as at earmarked 2020/21 including the allocation of any surplus funds for year end 2020/21
- h** - To receive and accept the annual internal audit report for 2020/21 and confirm that the advice contained within the report is being actioned
- i** – Resolution to approve & sign the Annual Governance Statement Annual Return for year ended March 2021
- j** – Resolution to approve & sign the Statement of Accounts Annual Return for year ended March 2021

21/84 Planning Applications – Consider response to any planning consultations received;

- b** – to receive and note the Planning Report for April/May

21/85 Agree to defer reviewing Wilbarston Parish Council’s Policies and Procedures in line with the clerk’s recommendations to its meeting in June

21/86 To receive the monthly Playing Field inspection report and consider action in response to any proposals

21/87 To receive the weekly Defibrillator/Telephone Kiosk inspection report and consider action in response to any proposals

21/88 To confirm the date and venue of the next meeting



Becky Jones - Clerk and Responsible Finance Officer

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all Council papers are available to download at www.wilbarstonparishcouncil.gov.uk