

WILBARSTON PARISH COUNCIL

Clerk: Mrs Becky Jones

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www.wilbarstonparishcouncil.gov.uk



5th November 2020

YOU ARE HEREBY INVITED to attend the Full Meeting of Wilbarston Parish Council which will be held remotely ON ZOOM, meeting ID 831-2085-1817, on THURSDAY 12th November 2020, commencing at 7.30pm when the undermentioned business will be transacted.

AGENDA

- 20/549** To receive and approve apologies for absence received from Councillors not in attendance
- 20/550** To receive declarations of Interest in accordance with the Council's Code of Conduct related to business on the agenda (Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.)
- 20/551** Resolution to approve and sign Minutes of the meetings of the Parish Council held on 8th October 2020
- 20/552** To receive representations from Members of the Public (Members of the public are permitted to make representations, answer questions and give evidence in respect of any **item of business included on the agenda**. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should address their representations through the chairman of the meeting, who may direct that a written or oral response be given.)
- 20/553 Covid-19:** To consider any possible actions in response to current guidelines
- 20/554** To receive an update and to consider any action regarding the Welland Wanderer bus service
- 20/555 Finance:**
- a** - To receive the finance report, bank statements & reconciliation for November
 - b** - To consider and approve the accounts for payment
 - c** – To receive the finance groups report on the Quarter 2 financial analysis
 - d** - To set a date for the Internal Controls for August – October 2020
 - e** - To set a date for the finance group to draft the budget for 2021/22 to be presented to the council meeting in December
 - f** - To set a date for the finance group to review a course of action for the services and assets provided and maintained by Kettering Borough Council that may need to be managed by Wilbarston Parish Council
 - g** - To review and resolve the amended Financial Risk Policy in line with the clerk's recommendations
 - h** - Consider the purchase of a replacement laptop for the administration of the council
- 20/556** Consider and agree a course of action for the implementation of an Emergency Planning policy
- 20/557 Planning Applications** – Consider response to any planning consultations received;
- 20/558** To consider the need for a Neighbourhood Plan and agree any actions
- 20/559 Allotments:**
- a** - To consider and agree action on allotment holders who are currently not keeping their plots tidy and 'in a good state of cultivation'
 - b** – Consider the letting of an allotment plot to a new parishioner who has made enquiries
 - c** – Consider the possibility of creating a new full or half plot on plot 1 which is currently being used to store communal wood chippings, manure and provides additional space for vehicles to drive around the plots
- 20/560** To consider the need to promote candidacy at the May 2020 elections and to determine how many existing councillors already know that they will not be seeking re-election

PTO

20/561 To receive a report from the clerk to update members on existing council business

20/562 To confirm the date and venue of the next meeting



Becky Jones

Clerk and Responsible Finance Officer

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all Council papers are available to download at www.wilbarstonparishcouncil.gov.uk