

WILBARSTON PARISH COUNCIL

Clerk: Mrs Becky Jones

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www.wilbarstonparishcouncil.gov.uk



5th May 2022

YOU ARE HEREBY INVITED to attend the Annual Meeting of Wilbarston Parish Council which will be held at the Village Hall, Wilbarston on THURSDAY 12th May 2022, commencing at 7.30pm when the undermentioned business will be transacted.

AGENDA

- 22/71** To elect the Chair of Wilbarston Parish Council
a – Signing of the Declaration of Acceptance of Office form by Chair
- 22/72** Declaration of acceptance of office, all members, to Wilbarston Parish Council
a – Signing of the Declaration of Acceptance of Office forms by newly elected members
- 22/73** To elect the Vice-Chair of Wilbarston Parish Council
- 22/74** To receive declarations of Interest in accordance with the Council's Code of Conduct related to business on the agenda (Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.)
- 22/75** Resolution to approve and sign Minutes of the meetings of the Parish Council held on 14th April 2022
- 22/76** To receive representations from Members of the Public (Members of the public are permitted to make representations, answer questions and give evidence in respect of any **item of business included on the agenda**. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should address their representations through the chairman of the meeting, who may direct that a written or oral response be given.)
- 22/77** To appoint and agree members of Wilbarston Parish Council's advisory groups/areas of interest and council members of outside bodies and committees
- 22/78** To confirm the calendar of Council meetings for 2022/23
- 22/79** **Matters from previous meeting, to receive updates and determine future actions on the following;**
a – 22/56 a – the planting of wildflowers in the parishes open spaces
b – 22/56 b – arrangements for the repair of the village sign and noticeboard
c – 22/56 e – signage to deter dog waste
d – 22/56 f – upkeep of the sports facilities incl refurbishment/replacement of the Village Hall floodlights
e – 22/56 g – asset mapping, confirming NNC land / parish council land
f – 22/56 h – street lighting and maintenance of verges outside the school
g – 22/56 j – celebrations of the Queen's Platinum Jubilee
h – 22/56 k – damage caused by contractors on Barlows Lane
i – 22/57 – purchase of additional defibrillators
j – 22/60 – commercial vehicles breaking the weight limit rules on the Stoke/Desborough Road
k – 22/62 – update on the repair of the village hall flagpole
l – 22/63 – replacement of three damaged street name plates
m – 22/66 – update from the annual parish assembly
- 22/80** The appointment of a Police Liaison Representative to act as a single point of contact with Northamptonshire Police
- 22/81** To consider and resolve the Neighbourhood Planning Working Groups recommendation on the next steps for a neighbourhood plan
- 22/82** To receive an update and consider any action regarding the Welland Wanderer bus service
- 22/83** To consider and agree plot holder for the vacant allotment plot 14b

- 22/84** To consider and resolve the purchase of a tool to manage passwords as an additional level of security
- 22/85** **Finance:**
- a** - To receive the finance report, bank statements & reconciliation for April/May
 - b** - To consider and approve the accounts for payment
 - c** – To note and resolve the earmarked reserves as at 2021/22 including the allocation of any surplus funds for year end 2021/22
 - d** – To receive and accept the annual internal audit report for 2021/22 and confirm that the advice contained within the report is being actioned
 - e** – Resolution to approve & sign the Annual Governance Statement Annual Return for year ended March 2022
 - f** – Resolution to approve & sign the Statement of Accounts Annual Return for year ended March 2022
 - g** – To receive an update and resolve the additional items to the 2022/23 asset register
 - h** – To receive an update and resolve the increased fee on the annual insurance policy
- 22/86** **Planning Applications** – Consider response to any planning consultations received;
- a** – NK/2022/0268 – 11 Scotts Lane, Wilbarston Full Planning Permission: First floor extension
 - b** – NK/2022/0173 – 19 Queens Road, Wilbarston Full Planning Permission: Two storey side extension and single storey rear extension with roof lantern
 - c** – to receive and note the Planning Report for April/May
- 22/87** Agree to defer reviewing Wilbarston Parish Council’s Policies and Procedures in line with the clerk’s recommendations to its meeting in June
- 22/88** To receive the monthly Playing Field inspection report and consider action in response to any proposals
- 22/89** To receive the weekly Defibrillator/Telephone Kiosk inspection report and consider action in response to any proposals
- 22/90** To confirm the date and venue of the next meeting

Becky

Becky Jones - Clerk and Responsible Finance Officer

Please note, this is a public meeting and you may be filmed, recorded and published. Copies of all Council papers are available to download at www.wilbarstonparishcouncil.gov.uk