

**WILBARSTON PARISH COUNCIL**

Clerk: Mrs Becky Jones  
clerk@wilbarstonparishcouncil.gov.uk  
www.wilbarstonparishcouncil.gov.uk



4th June 2020

**YOU ARE HEREBY SUMMONED to attend the Meeting of Wilbarston Parish Council which will be held remotely ON ZOOM, meeting ID 831-2085-1817, on THURSDAY 11<sup>th</sup> June 2020, commencing at 7.30pm when the undermentioned business will be transacted.**

**AGENDA**

- 20/482** To receive and approve apologies for absence received from Councillors not in attendance
- 20/483** To receive declarations of Interest in accordance with the Council's Code of Conduct related to business on the agenda (Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.)
- 20/484** Resolution to approve and sign Minutes of the meetings of the Parish Council held on 14<sup>th</sup> May 2020
- 20/485** To receive representations from Members of the Public (Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included on the agenda. The session will last for a maximum of 20 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the Public should address their representations through the chairman of the meeting, who may direct that a written or oral response be given.)
- 20/486 Covid-19:**  
a – To consider any possible actions in response to current guidelines
- 20/487** To confirm the calendar of Council meetings for 2020/21
- 20/488** To appoint and agree members of Wilbarston Parish Council's advisory groups/areas of interest and council members of outside bodies and committees
- 20/489 Finance:**  
a - To receive the finance report, bank statements & reconciliation for May  
b - To consider and approve the accounts for payment  
c – To receive and accept the annual internal audit report for 2019/20 and confirm that the advice contained within the report is being actioned  
d – Resolution to approve & sign the Annual Governance Statement Annual Return for year ended March 2020  
e – Resolution to approve & sign the Statement of Accounts Annual Return for year ended March 2020
- 20/490 Planning Applications** – Consider response to any planning consultations received;
- 20/491 Allotments:**  
a - To consider and resolve the applications for the vacant allotment plots
- 20/492** To receive a report from the clerk to update members on existing council business
- 20/493** To confirm the date and venue of the next meeting – Thursday 9<sup>th</sup> July 2020

A handwritten signature in cursive script, appearing to read 'Becky Jones', is written in black ink.

**Becky Jones**  
**Clerk and Responsible Finance Officer**

Please note, this is a public meeting and you may be filmed, recorded and published.  
Copies of all Council papers are available to download at [www.wilbarstonparishcouncil.gov.uk](http://www.wilbarstonparishcouncil.gov.uk)